



HIGH COURT OF JUDICATURE, MADRAS

NOTIFICATION No.34 / 2023

CIVIL JUDGE - DIRECT RECRUITMENT FOR PUDUCHERRY JUDICIAL SERVICE

| | |
|--|-------------------|
| Date of Notification | 01/03/2023 |
| Last date for submission of On-line Application | 01/04/2023 |
| Last date for remittance of fee through Bank | 03/04/2023 |

| <u>Tentative Schedule of Examination</u> | | |
|--|-------------------------------|--|
| Preliminary Examination (OMR Method) | 03/06/2023 | 10:00 a.m. to 01:00 p.m. |
| Main Written Examination (Descriptive Method) | 05/08/2023 | 09:00 a.m. to 12:00 noon 02:00 p.m. to 05:00 p.m. |
| | 06/08/2023 | 09:00 a.m. to 12:00 noon 02:00 p.m. to 05:00 p.m. |
| Viva-voce | 09/10/2023 Onwards | |

Online applications are invited, through <https://www.mhc.tn.gov.in> for direct recruitment to the post of Civil Judge in the Puducherry Judicial Service in the prescribed format as per the provisions under the Puducherry Judicial Service (Cadre and Recruitment) Rules, 2008, as amended [hereinafter referred to as “the Rules”].

Note:-

- Applications submitted through <https://www.mhc.tn.gov.in> will alone be accepted and no other means / modes of application will be entertained.*
- Applicants are advised to read “the Rules”, the detailed notification and instructions available in <https://www.mhc.tn.gov.in> issued for filling up of online application and guidelines for remittance of examination fee, thoroughly, prior to filling up of online application. The applicants shall ensure that they fulfil all the requirements of eligibility for the post applied before filling up the online application.*

- c) Applicants must furnish all the relevant information required. Furnishing of false and/or incomplete information shall lead to rejection of their applications.
- d) The candidates are advised to make use of **ONLY DESKTOP** or **LAPTOP** to apply for the posts online and not to apply through smart Phone or TAB (since the application module is compatible only for desktop or laptop)

CAUTION

- All the recruitments made by the Judicial Recruitment Cell, High Court, Madras, are purely on merit basis.
- Judicial Recruitment Cell, High Court, Madras, hereby cautions the candidates against touts and agents who may cheat by making false promises of securing job through unfair means.
- Judicial Recruitment Cell, High Court, Madras, shall not be responsible or liable for any loss that may be caused to any candidate on account of indulging in such activity with such unscrupulous elements.
- Candidates are solely responsible for their claims in online application. They cannot blame the service providers like internet cafe / browsing centre / Common Service centres for the mistakes made while applying online for recruitment. Candidates are advised to check the filled in online application before finally submitting the same.

1. VACANCY AND PAY SCALE

| Name of the post | Name of the service | No. of vacancies | | | | Scale of pay |
|------------------|-----------------------------|---------------------------|-----------|----------|------------|--|
| | | Category | Current | Backlog | Total | |
| Civil Judge | Puducherry Judicial Service | UR | 6 | - | 6 | Rs.27,700 – 770 – 33,090 – 920 – 40450 – 1080 – 44,770 |
| | | OBC (Non Creamy Layer) | 4 | 2 | 6 | |
| | | EWS | 2 | - | 2 | |
| | | SC | 3 | 1 | 4 | |
| | | ST | 1 | - | 1 | |
| | | Total | 16 | 3 | 19* | |

*** One Post Reserved for Persons with Disabilities.**

Abbreviations:

*UR- Unreserved; OBC- Other Backward Classes (Non Creamy Layer);
EWS- Economically Weaker Section; SC- Scheduled Castes; ST- Scheduled Tribes*

NOTE:

(i)Candidates hailing from the Union Territory of Puducherry alone are entitled to claim reservation.

(ii)The number of vacancies are only approximate and is liable for modification including reduction with reference to vacancy position at any time before admitting the applicants to oral test.

2. QUALIFICATIONS**(A) AGE LIMIT (as on 01.07.2023)**

| Sl. No. | Category of Candidates | Minimum Age (should have completed) | Maximum Age (should not have completed) | |
|----------------|--|--|--|----------|
| 1 | For Practising Advocates/ Pleader / Assistant Public Prosecutors | For SC, ST, OBC | 25 years | 40 years |
| | | Others | 25 years | 35 years |
| 2 | For Fresh Law Graduates | For all Categories | 22 years | 27 years |

Note:-

- (i) *The candidates applying under the category of Practising Advocates/ Pleader / Assistant Public Prosecutors under the categories SC, ST, OBC must have been born not earlier than 02.07.1983 and not later than 01.07.1998.*
- (ii) *The candidates applying under the category of Practising Advocates/ Pleader / Assistant Public Prosecutors other than the categories SC, ST, OBC must have been born not earlier than 02.07.1988 and not later than 01.07.1998.*
- (iii) *The candidates applying under the category of Fresh Law Graduates must have been born not earlier than 02.07.1996 and not later than 01.07.2001.*

However, the upper age limit, mentioned above, is further relaxable for the following category of applicants applying under the category of Practising Advocates / Pleader / Assistant Public Prosecutors and Fresh Law Graduates:

| Category of Applicant | Permissible Age-relaxation (Refer: F.No. 15012/1/2003-Estt.(D), Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), dated 29.06.2015 |
|------------------------------------|--|
| Persons with Disabilities (PwD) | 10 years (Over and above the admissible maximum age limit prescribed) |

(B) ESSENTIAL QUALIFICATIONS (as on date of Notification)

The Applicants should possess the following qualification:

| | | |
|-----------|--|--|
| I | For Practising Advocates/ Pleaders / Assistant Public Prosecutors | <p>i. Must be a Citizen of India</p> <p>ii. (a) Must possess a Degree in Law of a University in India established or incorporated by or under a Central Act or a State Act or an Institution recognized by the University Grants Commission, or any other equivalent qualification and got enrolled as an Advocate under a State Bar Council established under the Advocates Act, 1961</p> <p style="text-align: center;">And</p> <p>(b) Must be practising as an Advocate or Pleader in the High Court or Courts subordinate thereto and must have so practiced for not less than three years on the date of the High Court's Notification for recruitment to the post.</p> <p style="text-align: center;">Or</p> <p>(c) Must be an Assistant Public Prosecutor having not less than three years of experience as an Advocate and / or Assistant Public Prosecutor on the date of notification.</p> |
| II | For Fresh Law Graduates | <p>Must be a fresh Law Graduate possessing a degree in Law from a recognized University as mentioned in Clause – [(I) (ii). (a.)] above, who is eligible to be enrolled as an Advocate and who has secured overall percentage of 50% marks in acquiring such a Law Degree in case of open categories and 45% marks in respect of other reserved categories. Fresh Law graduates are those who have obtained the Degree of Law within a period of three years prior to the date of notification.</p> |

Explanation:

Applicants who have enrolled as Advocates, but do not possess three years of practice at the Bar would be eligible to appear in the recruitment for the post of Civil Judge, under the category of Fresh Law Graduates, provided they satisfy the other requisite eligibility criteria.

Note:

- (i) *The educational qualification prescribed for the post should have been obtained by acquiring the required and recognised qualification in the order of study, viz., 10th / SSLC + 12th / HSC or its equivalent + Bachelor's Degree.*

- (ii) *Applicants applying under the category of “Practicing Advocates”, who have graduated in Law from the academic year 2009-2010 and thereafter, must have also passed the All India Bar Examination, conducted by the Bar Council of India.*
- (iii) *The applicants applying under the category of “Practicing Advocates” must be practicing as Advocate in Courts of Civil and/ or Criminal Jurisdiction on the date of notification and continue to be practicing Advocate till the date of selection and appointment.*

3. ELIGIBILITY

i. THE APPLICANT

- a) Must be a citizen of India;
- b) Must possess adequate knowledge to read, write and speak in English and Tamil or Malayalam or Telugu.

Note:

The successful candidates who have not studied Tamil as second language in S.S.L.C. / Matric, must pass the Tamil Language Proficiency Test within the period of probation.

ii. CHARACTER AND CONDUCT

- (a) The character of a candidate must be such as to make him/her suitable in all respects for appointment to the Service. The applicant must produce a certificate of character and good conduct given after the date of notification from three responsible persons not related to him/her, in the format prescribed in **Annexure-A**. Out of the three persons certifying, one must be a Senior Advocate or Counsel or a Advocate who has a standing of not less than 10 years at the Bar and the other two must be responsible persons, not being relatives of the applicants but who are well acquainted with the applicants in their private life.

Note:

- (i) *The person certifying need not be a Gazetted Officer or Government Servant or Judicial Officer.*

- (b) No person shall be appointed as a member of the Service unless he/she is in good mental and physical health and is free from any disability, except a person who is claiming reservation under The Rights of Persons with Disabilities Act, 2016. Before appointment, candidates with disability shall be required to appear before the Medical Board constituted for assessment which will examine them and certify whether they are fit for appointment to the service and their disability will not affect the effective performance of duty as a member of the service.
- (c) Must satisfy such other conditions prescribed in “the Rules” for appointment to the post of Civil Judge.

4. DISQUALIFICATION FOR APPOINTMENT

No person shall be qualified for appointment to the Service or being in service:-

- (i) who has entered into, or contracted marriage or living in relationship with a person having a spouse living, or who, having a spouse living, has entered into or contracted a marriage or living in relationship with any person;
- (ii) who has been dismissed or removed or terminated with stigma from services by Central Government or High Court or any State Government or Statutory or Local authority or from any employment, or

if a candidate after being selected as an Assistant Public Prosecutor has been discharged/removed from service or convicted of any offence, or

if a candidate who is or has been temporarily or permanently debarred or disqualified by the High Court or the Union Public Service Commission or any State Public Service Commission or any other Recruitment Agency, Board or Commission, from appearing for examinations/interview or selections conducted by it, or

if a candidate has been removed or suspended from its roll by the Bar Council, or

if any disciplinary proceedings or penalty or punishment has been imposed or contemplated by the Bar Council or any Disciplinary Authority or Court, which, in the opinion of the Hon’ble High Court, renders him/her unsuitable for appointment in Judicial Service, or

if being Assistant Public Prosecutor / Government Pleader Disciplinary Proceedings initiated /contemplated or pending under Central Civil Services (Classification, Control and Appeal) Rules, 1965 or any other Rules.

- (iii) if, being an Advocate, was found guilty of professional misconduct by the Bar Council under the provisions of Advocates Act, 1961 (Central Act 25 of 1961) or orders of the Court or Judicial forum.
- (iv) a) if the candidates do not fulfil the conditions prescribed in “the Rules”,
or
- b) if he/she influences or attempts to influence, or obtains or attempts to obtain, favour in any form at any stage of the Selection process; or
- c) impersonates by or for the candidate; or
- d) makes or submits any forged documents in support of his/her candidature; or
- e) if he/she conceals any material information or provides any false information or makes false/wrong claim at any stage of selection process, or
- f) if he/she uses or attempts to use, improper or illegal means, either for purpose of being permitted to appear in examination or at any stage of examination, in examination room/hall, or
- g) if he / she, during written examination harasses or threatens or uses un-parliamentary words or causes physical injury to or misbehaves with, any officer or employee on duty; or
- h) if he / she, disobeys any directions relating to examination including oral directions by the invigilator or observer or any other officer or employee engaged for conducting examination, or
- i) if he / she attempts to enlist support or canvasses in any form for his / her candidature or selection/appointment, through persons of influence or officers of Government/High Court will also disqualify him / her from appointment.

5. PRACTICE /EXPERIENCE CERTIFICATE /NO OBJECTION CERTIFICATE/ SERVICE CERTIFICATE TO BE PRODUCED IN ORIGINAL WHEN CALLED FOR –

- (a) Besides submitting the Degree Certificate, Law Degree certificate issued by the University concerned, Birth certificate or any other authentic certificate to show the date of birth and Enrollment Certificate issued by the Bar Council, shall also submit a certificate from the respective associations to

show that he/she is a practising Advocate in the association in which he/she is a member or from a senior under whom he/she is practicing as an Advocate, in the format prescribed in **Annexure-B**.

- (b) In case of applicant coming under the category of “Assistant Public Prosecutor or Government Pleader”, besides the appointment order as Assistant Public Prosecutor or Government Pleader, No Objection / Service Certificate from the Head of Department specifying the length of qualifying service of the candidates shall be submitted in the format prescribed in **Annexure - C**.
- (c) In case of applicants coming under the category of “Fresh Law Graduate” he/she should submit Law Degree Certificate issued by the University concerned.
Fresh Law graduates need not submit certificate prescribed in Annexure – B/C.

6. CERTIFICATE OF PHYSICAL FITNESS

Candidate selected for appointment to the post of Civil Judge will be required to produce a certificate of physical fitness in the form prescribed below.

| Name of the post | Standard of Vision | Form of Certificate of Physical Fitness |
|-------------------------|---------------------------|--|
| Civil Judge | Standard – III or better | For posts other than Executive and Ministerial |

Candidate with defective eye vision should produce eye fitness certificate from a qualified ophthalmologist before appointment.

7. FEES

Examination fee is Rs.2,000/-.

Note:

Total Fee exemption for All Women candidates, Persons with Disabilities and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST).

8. MODE OF PAYMENT OF EXAMINATION FEES

- (i) After submission of application, the applicant shall take printout of 'Challan' that is generated and remit the requisite fees along with service charges levied by the bank before the last date prescribed for remittance of fee, at any branch of Indian Bank. The branch concerned will retain the Bank Copy of the 'Challan' and return the “Applicant Copy” and “High Court Copy” to the applicant, which shall be retained by the applicant and the “High Court Copy” shall be scanned and the same shall be uploaded in the recruitment portal of the Madras High Court and it can be cited for all future references/disputes, if any, regarding the payment of fee.
- (ii) Failure to pay the fee prescribed within the time stipulated will result in rejection of application.

- (iii) No other mode of payment like Demand Draft / Postal Order / Cheque / NEFT / RTGS or any other mode of online payment will be entertained and those applications will be summarily rejected.
- (iv) Fees once paid, shall not be refunded or adjusted towards any other recruitment under any circumstances.

9. SCHEME OF EXAMINATIONS

The selection will be made through three successive stages viz.,

- (i) Preliminary Examination [Objective Type Question Paper in Optical Mark Recognition Paper (OMR Paper)]
- (ii) Main Examination; and
- (iii) Viva–Voce Test.

(A) PRELIMINARY EXAMINATION (OBJECTIVE TYPE)

| (a) | Subject | Duration | Maximum Marks | Minimum mark for a pass | | |
|-----|--|----------|---------------|-------------------------|-----|------------------------|
| | | | | SC/ST | OBC | Others (including EWS) |
| | Preliminary Examination (Objective Type Paper) | 3 Hours | 100 | 30 | 35 | 40 |

(b) SCHEME OF THE PRELIMINARY EXAMINATION

The preliminary examination will consist of one paper containing 100 multiple choice objective type questions based on the syllabus given below. The papers will be set in English only, each question shall carry one mark and 0.10 mark will be deducted for each incorrect answer. The duration of the Preliminary Examination will be three hours. The Preliminary Examination is conducted for the purpose of short listing the candidates and the marks obtained in the Preliminary Examination shall not be counted for determining the final order of merit of the candidates.

Note:

- (i) *No candidate who has secured less than the minimum marks prescribed in the Preliminary Examination will be declared Eligible to participate in the Main Examination.*
- (ii) *The admission of candidates to the Main Examination will be shortlisted at ratio not exceeding 10 times of Number of vacancies following the rule of reservation. However, in each reservation group, all the applicants, who secured the same marks as that of the cut-off marks of their reservation groups, shall also be admitted to the main examination, though the Number of applicants to be admitted to the main examination may exceed 1:10 ratio. Merely securing minimum marks will not entitle the candidate to automatically seek for admission to the main examination.*

(c) SYLLABUS FOR THE PRELIMINARY EXAMINATION**PART – A**

The Code of Civil Procedure, 1908
 The Negotiable Instruments Act, 1881
 The Transfer of Property Act, 1882
 The Indian Contract Act, 1872
 The Specific Relief Act, 1963
 The Constitution of India and
 The Puducherry Buildings (Lease and Rent Control) Act, 1969.

PART – B

The Code of Criminal Procedure, 1973
 The Indian Penal Code, 1860
 The Indian Evidence Act, 1872
 The Criminal Law (Amendment) Act and
 The Criminal Minor Acts (including Information Technology Act, 2000; and the Protection of Children from Sexual Offences Act, 2012).

PART – C

General Knowledge (Degree standard),
 Test of Reasoning and Mental ability (S.S.L.C. standard).

Note:

Minor Acts mentioned in the syllabus are only illustrative and not exhaustive.

(B) MAIN EXAMINATION (DESCRIPTIVE TYPE)

- (a) The Main Written Examination shall be held on two consecutive days in the Forenoon and Afternoon sessions. There shall be four descriptive type question papers. Each paper shall be of three hours duration and shall carry 100 Marks each. On the first day, the examination shall be for Translation Paper & Law Paper - I and on the 2nd day, the Examination shall be for Law Paper II & Law Paper III, as mentioned below:

| Sl. No. | Paper | Maximum Marks | Minimum mark for a pass | | |
|---------|-------------------|---------------|-------------------------|-----|------------------------|
| | | | SC/ST | OBC | Others (including EWS) |
| 1 | Translation Paper | 100 | 30 | 35 | 40 |
| 2 | Law Paper – I | 100 | 30 | 35 | 40 |
| 3 | Law Paper – II | 100 | 30 | 35 | 40 |
| 4 | Law Paper – III | 100 | 30 | 35 | 40 |

- (b) Syllabus for Main Written Examination:

- (i) Translation Paper: There will be one translation paper and the candidates will be required to translate passages from (a) English into Tamil or Malayalam or Telugu and likewise, the passages in (b) Tamil or Malayalam or Telugu into English at their option. The passages will be from (i) Depositions, (ii) Judgments, (iii) Documents, (iv) Pleadings, and/or (v) Orders.

Note:

Candidates should have to specify the second language in their online application for the translation paper i.e., either Tamil/Telugu/Malayalam

- (ii) Law Paper – I:
 (a) The Code of Civil Procedure, 1908;
 (b) The Code of Criminal Procedure, 1973;
 (c) The Indian Evidence Act, 1872;
 (d) Principles of Pleading and The Constitution of India (as Amended)
- (iii) Law Paper – II:
 Framing of Issues and Writing of Judgments in Civil Cases.
- (iv) Law Paper – III:
 Framing of charges and Writing of Judgments in Criminal Cases.

Note:-

- (i) *The question papers on Law Papers I, II and III will be in English. Except the Translation paper all other papers shall be answered by the candidates in English only. Answer sheets written partly in English and partly in Tamil or in any Other Languages will not be evaluated and the same will be invalidated.*

- (ii) *The candidate shall appear for all the four papers in the Main Written Examination for his/her answer sheets to be evaluated and in case the candidate absents himself/ herself for one or more papers, all his/her attended papers will not be evaluated.*
- (iii) *The candidate who has secured less than the minimum marks prescribed for each paper in the Main Examination shall not be eligible for Viva Voce Test.*
- (iv) *The candidate shall strictly adhere to the instructions given while appearing for the Preliminary and Main Examination conducted by the High Court. In case of any deviation, the answer sheets of the candidates concerned will be invalidated.*
- (v) *It is made clear to the candidates that quoting the principle laid down or reiterated in any citation would be enough and quoting of citation shall not carry any extra weightage. Further, the quoting of wrong citation may be detrimental to candidates.*
- (vi) *Any representation by the candidate, for changing the dates of examination/selection process, change of examination centre, for relaxation of conditions mentioned in the advertisement or Examination related directions or guidelines or minimum marks or qualifications/requirements etc. or for revaluation, shall not be entertained.*
- (vii) *All the directions/instructions/guidelines and formats issued regarding examination shall be treated as part of the advertisement.*
- (viii) *Out of the successful candidates in the Main examination, candidates for Viva-Voce test will be shortlisted in the ratio of 1:2 or 1:3 or in the ratio as deemed fit and proper by the High Court. Merely securing minimum marks will not entitle the candidate to automatically seek for admission to the Viva-Voce.*

(C) VIVA-VOCE TEST

Viva-voce test shall be for sixty (60) marks and candidates shall obtain minimum 18 marks for a pass in the Viva-voce.

1. The object of viva-voce test is to assess the suitability of the candidate for the cadre by judging their mental alertness, general knowledge, knowledge of law, grasp of procedural laws and principles of law, clear and logical exposition, balance of judgment, attitude, ethics, power of assimilation, power of communication, character, suitability and intellectual depth, the like of the candidate, his/her tact and ability to handle various situations in the Court, Administrative and Management Skills.

2. Candidates who have obtained a minimum of 18 marks in the viva-voce test alone are eligible for inclusion in the Selection List.
3. Since 'Character' and 'Suitability', of a Candidate, are of utmost importance, for being considered, for appointment to the Puducherry Judicial Service as Civil Judge, the Character and Suitability of the candidate would be enquired into and verified by the Competent Authority, prior to the Viva-Voce (Personal Interview).

10. PREPARATION OF SELECTION LIST

Selection of candidates shall be made on the basis of Total Marks obtained by the candidates in the Main Examination & Viva-voce.

Note:

In respect of candidates who are convicted or, acquitted, and the candidates against whom proceedings are quashed; discharged; further proceedings closed under Section 258 Cr.P.C.; investigation stopped under Section 167 (5) Cr.P.C., and/or proceedings closed under Section 468 Cr.P.C., the suitability of such candidates shall be subject to the final approval of the High Court before their appointment.

11. CENTRE FOR EXAMINATIONS

The Preliminary and Main Examinations will be held at Puducherry and/or such other place as may be decided by the High Court of Madras depending on the number of applications. The Viva-Voce will be held at Chennai.

Note:

- (i) *Request for change of venue will not be entertained under any circumstances.*
- (ii) *The High Court reserves right to increase or decrease the number of examination venues and re-allot the candidates accordingly.*
- (iii) *Candidates should appear for the Preliminary / Main Examination / Certificate Verification / Viva Voce Test at their own expenses.*

12. INFORMATION / INSTRUCTIONS TO THE CANDIDATES

- A. Success in the examination does not confer any right to appointment unless the High Court of Madras is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment.

- B. Candidates who perform the following physical activities in addition to the medical fitness certificate produced will alone be eligible to be appointed;
- (a) Work performed by Sitting
 - (b) Work performed by Standing
 - (c) Work performed by Walking
 - (d) Work performed by Seeing
 - (e) Work performed by Hearing
 - (f) Work performed by Reading and Writing
 - (g) Communicating (Communicating would also include verbal or non-verbal communication)
- C. Persons with Disabilities should attend the Preliminary / Main Examination and Viva Voce Test on their own without any assistance of scribe.
- D. Compensatory time of not less than 20 minutes per hour of examination for both Preliminary and Main examination will be allowed to candidates with Benchmark disabilities.
- E. Any subsequent claim made after the submission of online application will not be entertained. Evidence for all claims made in the online application should be uploaded / submitted, in time when the documents are called for. Failure to upload / submit the documents within the stipulated time limit will entail rejection of application.
- F. The Candidate shall furnish:
- (i) Correct and true information regarding arrest, described but name not specifically mentioned in FIR, facing / concluded criminal proceedings, charges framed, accused in private complaints, convictions / proceedings closed/ dropped from charges/ discharged /acquitted or proceedings quashed by any Court of law, or
 - (ii)The details with regard to debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalised, participation in agitation or affiliation to any Political Organisation, or
 - (iii)Information relating to his/her Candidature in election for Parliament / State Legislature / Local Bodies etc., / Trade Union.
 - (iv)The details such as originals of the judgment, order / or G.O. dropping further action in departmental proceedings or any document that may prove the suitability of such applicants for a Government appointment in such cases must be produced at the stage / time of certificate verification without fail.

(v) All information that relates to the suitability of the applicants for the appointment, which arises after the submission of application and till the date of his /her selection and appointment, shall be reported to the High Court of Madras in writing immediately.

G. Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / other basic qualifications / eligibility / age/ communal categories / educational qualification / physical qualification will be liable for rejection. The candidate will also be debarred from appearing for all future examinations and selections conducted by the Madras High Court. Suppression of facts or false claim, if any is noted subsequently, the selection of the candidate concerned will be declared invalid.

13. INFORMATION UNDER RIGHT TO INFORMATION ACT AND CLAIM FOR REVALUATION/RE-TOTALLING

- a) No candidate is permitted to peruse / obtain copies of the answer sheets (Preliminary and Main Examination) till finalization of the recruitment process.
- b) Information can be sought with regard to details of marks (raw and scaled) awarded to the Candidates in each and every stage, only after the finalization of the recruitment process.
- c) Key answers intended for valuation for the Preliminary examination will be published in the High Court's website after completion of the Preliminary Examination. However, no key answers for the Main Examination will be published or provided to the candidates.
- d) Request for re-valuation and re-totalling of marks in the answer sheets of the Preliminary Examination & Main Examination will not be entertained.
- e) If any dispute or question arises relating to disqualification / suitability of the Candidates or interpretations of the Rules, the decision of the Hon'ble High Court of Madras, shall be final.

14. COMMUNICATION TO THE CANDIDATES AND COMMUNICATION FOR GRIEVANCES

- (i) In case of any guidance/information/clarification regarding applications, candidature, etc., applicants can contact the Registry of High Court, Madras over Telephone No. 044 – 25330161 on all working days between 10.00 A.M. and 05.45 P.M. or through E-Mail: recruitment.mhc@gov.in

- (ii) Individual communication regarding the date and time of the examinations, Viva Voce Test will not be sent to the candidates by post. All details will be made available in the High Court's website. Candidates will be informed of the above fact only through SMS or registered e-mail ID and they should visit the High Court's website periodically and keep themselves updated.
- (iii) No Call Letter or Hall Ticket will be sent by post and the same will be made available online.

15. OTHER IMPORTANT INFORMATION

- (a) The decision of the High Court of Madras as to the eligibility or otherwise of a candidate for admission to the Preliminary Examination, Main Examination or Viva Voce Test shall be final. Only candidates, to whom hall tickets have been issued by the High Court, shall be admitted for Examination (Preliminary and Main) and Viva-voce.
- (b) Mobile Phones and other Articles Banned
 - (i) Candidates are not allowed to bring cellular phone, calculators, watches and rings with inbuilt memory notes, pencil box, pouch, hand bag etc., or any other electronic devices and non-electronic devices such as P&G Design Data Book, books, notes, hand bags and recording devices either as separate piece or part of something used by the applicant such as watch or ring etc., to the examination hall / room on the date of examination, except the permitted writing material (i.e. pen).
 - (ii) If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot.

16. GENERAL INSTRUCTIONS TO CANDIDATES FOR EXAMINATION

1. Candidates have to be decently dressed and should reach the Examination hall 30 minutes before commencement of the Examination with the Hall Tickets. On no account candidates will be allowed inside the examination hall after 30 minutes from the commencement of examination.
2. Candidates shall appear for the examination only in the venue mentioned in the Hall Ticket. Change of Venue will not be entertained.
3. Candidates shall show the Hall Ticket to the Invigilator / Chief Invigilator / Inspection authorities at the examination centre, on demand for verification.
4. Candidates shall maintain strict discipline in the examination venue. Candidates

found smoking or inebriated or found to have entered into quarrel of any kind, or misbehaved with the Chief Invigilator or with the Inspection Authorities or with the Invigilator or with any other candidate/s who has come to write the examination in the Examination venue, are liable for severe action including appropriate criminal action.

5. Tea, Coffee, snacks, soft drinks etc., will not be allowed inside the examination venue.
6. Candidates should always sit in the seat allotted to them as per their Register Number and must not change it. They shall adhere to the instructions given for filling up of answer sheets. Before filling up the details they should check the answer sheets / answer books to see whether it is printed properly, not damaged and has a number assigned on it.
If Answer Sheet/Answer Book is defective in any way, the candidate should immediately inform the invigilator before filling up the candidate's particulars and the invigilator will replace it. Once the candidate has commenced writing, the answer sheet / answer book will not be replaced.
7. The Candidate will be supplied with Question Booklet 10 minutes before commencement of the Examination. Before writing or shading the answer, candidate should ensure that all the questions are there in seriatim without any omission and there are no blank pages in Question Booklet. In case any defect is found, it shall be reported to the Invigilator immediately, who will replace the same with a new Question Booklet.
8. Candidates should carry only Ball Point Pen (Blue or Black) and Hall Ticket inside the Examination Hall. Other materials are not allowed.
9. Borrowing of any material, instruments from other candidates during examination is strictly prohibited.
10. For the Preliminary Examination, the candidate should shade the answer field completely, as per the correct method indicated in the OMR answer sheet.
11. Candidates are strictly prohibited from involving in any indiscipline or irregular practices like, consulting with other candidates, copying, permit his/her papers to be copied, carrying notes, seeking the help of an Invigilator / any outsider, etc. Any violation would lead to the applicants being expelled from the Examination Hall and their Answer sheet will be invalidated. They shall be debarred from the

present and future examinations.

12. No candidate will be allowed to exceed the time limit allotted for answering the paper and no candidate will be allowed to leave the Examination hall before the closing time of the examination.
13. At the end of the session, Answer Sheet/Answer Book should be returned to the Invigilator. Candidates are prohibited from taking with them, from the examination hall, any used / unused answer sheet / answer book supplied to them.
14. Candidates will be allowed to take the Question Booklet only after the closing time of the examination.
15. Any representation regarding objections in the proposed Key answers of the question paper should be sent to the Registrar (Recruitment), High Court, Madras, within two days from the date of publication of the preliminary Key answers specifying the Series of the Question Booklet, question number, along with the Photostat copy of the question paper, self-attested photo copies of source documents/ proof on the basis of which he/she submits objections/ clarifications. In such representations, Register Number, Name and address of the applicant, Question Number, etc. should invariably be quoted. No representation received after two days without any of the requisite particulars will evoke any response.
16. It is cautioned that the Candidates are required to write their Roll No. only in the space provided for that purpose at the first cover-page in the answer book. Writing of his/her own name or roll no. or any mark of identification in any form or any Number or name or mark, by which the answer-book of a candidate may be distinguished/ identified from others, in any space other than the one provided for, is strictly prohibited and shall, in addition to other grounds, entail cancellation of his/her candidature and withholding of his/her result, without assigning any reason. No correspondence, in this regard, shall be entertained.

17. HOW TO APPLY

Applicants fulfilling the eligibility criteria as mentioned above may apply online only through the recruitment portal of High Court of Madras “<https://www.mhc.tn.gov.in>”. Before applying, the applicants are advised to go through the instructions for filling up of online application available in the recruitment portal.

18. INSTRUCTIONS

- (a) Candidates are advised in their own interest to apply Online well in advance.
- (b) High Court does not assume any responsibility for the candidates not being able to submit their applications within the last date for any reason.
- (c) Candidates shall not apply more than once for a post.
- (d) 'SMS' or 'e-mail' alerts will be sent to the registered mobile number/ e-mail ID of the candidate.
- (e) Candidates should take due care to upload good quality photographs in the application. If the candidates cannot be identified from the photograph uploaded by them, they shall not be allowed to write the examination.
- (f) Hall Tickets: Hall Tickets for Preliminary/Main Examination, will not be sent by post. The candidates should download the Hall Tickets from the website <https://www.mhc.tn.gov.in> . The Hall Tickets will be ready for download one week prior to the date of the Preliminary/Main Examination and the same shall be informed through SMS or e-mail. If any correction or spelling mistake is found in the Hall Ticket, the same may be informed to the Registry immediately.
- (g) The admission of a candidature is provisional at all stages and the High Court reserves the right to reject any candidature at any stage, even after the selection has been made, if any violation or wrong is noticed.
- (h) Applications containing wrong claims or incorrect particulars or suppression of material information, relating to category of reservation, age, communal categories, educational / technical / Other qualifications, Physical qualification and other basic eligibility criteria, will be rejected and the Candidate will also be debarred from appearing for all future examinations and selections conducted by/for the Madras High Court. If the suppression or false claim is noticed subsequently, the selection of the candidate concerned will be declared invalid.
- (i) The decision of the High Court of Madras in respect of all matters pertaining to this Recruitment Process, as to the eligibility or otherwise of a candidate for admission to the Preliminary/Main Examination, and Viva – Voce shall be final. Only candidates, to whom hall tickets have been issued by the High Court, shall be admitted to the Examination hall.
- (j) Success in the examination does not confer any right to appointment unless the High Court of Madras is satisfied after enquiring as may be considered necessary that the candidate is suitable in all respects for appointment.
- (k) If any dispute or question arises relating to the disqualification / suitability of the candidates or interpretation of the Rules, the decision of the Hon'ble High Court of Madras, shall be final.

19. DATE OF COMMENCEMENT FOR SUBMISSION OF ONLINE APPLICATION AND LAST DATE FIXED FOR SUBMISSION OF APPLICATION

Online application can be submitted from 01.03.2023. The last date fixed for submission of online application will be 01.04.2023 till (23.59 Hours).

**Sd/- P. DHANABAL
REGISTRAR GENERAL**

ANNEXURE – A

CHARACTER AND CONDUCT CERTIFICATE

This is to certify that Mr. /Mrs. /Ms. _____,
Son/Daughter/Wife of _____, residing at
_____, who is
applying for Civil Judge Recruitment 2023 (Notification No. _____), is well
known to me for the past _____ years and his/her character and conduct
are good.

Date : / /

Place :

Details of the Person Certifying

Name :

Address:

Signature of the Person
Issuing Certificate

Mobile/ Landline No:
(With STD Code)

ANNEXURE – B

CERTIFICATE OF PRACTICE / EXPERIENCE

This is to certify that Mr./Mrs./Ms.(mention name), (enrollment No.), son/daughter/wife of (mention name), (Address of the applicant), has been practising, as Advocate in the (mention name of association with address) Association since (mention date). As such he / she has completed (mention no of years) years practice as on _____ (**Date of Notification**). His/her character and conduct are _____.

This Certificate is issued after verifying the records available with the office of the undersigned.

Date:

Place:

Signature of the Competent
Authority with Seal.

Seal

Details of the Certifying Person

Name :

Address :

Mobile/Land Line (with STD Code) No. :

ANNEXURE – C

NO OBJECTION CERTIFICATE / SERVICE CERTIFICATE

This is to certify that Mr./Ms./Mrs.(mention name), Son / Daughter / Wife of (mention name) is working as (mention designation), since (date of joining) and has put in _____ years of service. This institution/office grants permission to the above said individual to apply and participate in the recruitment process for the recruitment of Civil Judge in the Puducherry Judicial Service by Direct Recruitment.

Date:

Place:

Signature of the Competent
Authority with Seal

Seal

CERTIFICATE OF PHYSICAL FITNESS

I. Signature of the candidate:.....

I do hereby certify that, I have examined (full name) Thiru./Tmt./Selvi..... a candidate for employment under the Government of Puducherry in the Puducherry Judicial Service as Civil Judge and whose signature is given above. I cannot discover that he/she has any disease, communicable or otherwise, constitution affliction or bodily infirmity/excepts that his/her weight is in excess of /below the standard prescribed.

II. I do not consider that it is a disqualification for the employment he/she seeks His/Her age is according to his/her own statement years and by appearance about years.

III.(a) I also certify that he/she has marks of small pox/ vaccination.

(b) His/Her chest measurement in on full inspiration..... c.m.

on full expiration..... c.m.

Difference..... c.m.

(expansion)

(c) Height in..... c.m.

(d) Weight in Kg.....

(e) Cardio Vascular System:.....

(f) Respiratory System.....

(g) His/Her vision is normal / Hypermetropic /Myopia / Astigmatic

***Eye : Low vision as defined by class — I (B) of the schedule of the Rights of person in low vision Act 2016**

(Note: Here enter the degree of defect and the strength of correction glasses)

(h) Hearing is normal/defective (much or slight)

***ENT: Pure fone audiogram report & Aided Audiogram report — to be enclosed.**

***(i) Neurology : One arm - 'One Functional Arm' — Functional arm capable of finer motor function of hand writing / signing / flip through pages.**

***(j) Neuro Surgery : One arm - "One Functional Arm" — Functional arm capable of finer motor function of hand writing / signing I flip through pages.**

***(k) Ortho / PMR : Disability should be non progressive. Mandatory re-evaluation is suggested if the disability is progressive.**

(l) Urine — does chemical examination show

(i) Albumen (ii) Sugar (Note: State Specific Gravity)

(m) Personal Marks (at least two should be mentioned)

1.

2.

Signature:

Rank:

Designation:

Station:

Date:

***inserted as per the Letter from the Dean, RGGGH, Chennai-03, dt. 05.12.2018.**

The candidate must make the statement required below prior to his/her medical examination and must sign declaration appended thereto. His/Her attention is specially directed to the warning containing in the note below:

IV. 1. State your name in full
(in block letters)

2. State your age and place of birth

3. Have you ever had smallpox, intermittent or any other fever, enlargement or suppuration of glands, spitting of blood, asthma, inflammation of lungs, heart disease, fainting attacks, rheumatism, appendicitis?

OR

any other disease or accident requiring confinement to bed and medical or surgical treatment?

OR

suffered from any illness, wound or injuries sustained while on active service during the war?

4. When were you last vaccinated?

5. Have you or any of your near relations been affected with consumption, scrofula, gout, asthma, fits, epilepsy or insanity?

6. Have you suffered from any form of nervousness due to overwork or any other cause?

7. Have you been examined and declared unfit for Government service by a Medical Officer/Medical Board, within the last three years?

V. Furnish the following particulars concerning your family:

i)

| Father's age, if living and state of health | Father's age at death and cause of death | Number of brothers living, their ages and state of health | Number of brothers dead, their ages at death and cause of death |
|--|---|--|--|
| (1) | (2) | (3) | (4) |
| | | | |

ii)

| Mother's age, if living and state of health | Mother's age at death and cause of death | Number of sisters living, their ages and state of health | Number of sisters dead, their ages at death and cause of death |
|--|---|---|---|
| (1) | (2) | (3) | (4) |
| | | | |

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

I declare that all the above answers / informations to the best of my belief are true and correct.

VI. I also solemnly affirm that I have not received a disability certificate / pension on account of any diseases or other condition.

Candidate's Signature.

Signed in my presence.

Signature of the Medical Officer.

Note: The Candidate will be held responsible for the accuracy of the above statement. By wilfully suppressing any information, he / she will incur the risk of losing the appointment and, if appointed, of forfeiting all claims to superannuation allowance or gratuity.

FORM NO.II

There shall be no limit for minimum naked eye vision but the naked eye vision of the candidate shall, however be recorded by the Medical Board or other Medical authority issuing the certificate in every case, to have on record the basic information in regard to the condition of the eye:

| | Better eye | Worse eye |
|---|---|---|
| Distant vision without glasses | | |
| Distant vision with glasses | | |
| In case of candidates upto the age of 20 including cylinder years | Total amount for Myopia shall not exceed -6 | The amount of Hypermetropia including cylinder shall not exceed +6 |
| | | The total amount of Myopia including cylinder shall not exceed -8 |
| | | Total amount of Hypermetropia including cylinder shall not exceed +6D |

Note: I:

1. Candidate with defective vision should produce eye fitness certificate from qualified eye specialist.
2. The Medical Officer must possess in addition to this medical qualification a special diploma in Ophthalmology.

or

3. Must have undergone one year Post Graduate training in a recognised Ophthalmic hospital, Department or clinic attached to the Government Medical Institutions or have been on the staff of such a hospital, department or clinic for atleast two years provided they practice Ophthalmology as a specialty. The concession of granting certificates will be restricted to Government Medical Officers of all grades. Honorary Surgeons and Physicians and Honorary Assistant Medical Officers appointed to Government Medical Institutions.

Note :II :

Special Certificate should contain the following Points:-

Distant vision without glasses (each eye separately)

Distant vision with glasses (each eye separately)

The amount of hypermetropia, myopia or astigmatic defect and strength of correction glasses used.

Near vision (each eye separately).

Whether suffering from squint or any morbid condition of the eye lids
(Trachoma like or either eye.)

Each eye field of vision

Each eye colour vision

Each eye fungus appearance

Standard of vision

Having regard to the vision whetheris or
is not fit for appointment as.....

Squint will be a disqualification for these posts which required binocular single vision. It is not a disqualification for ministerial and nonexecutive posts.

Trachoma without complications is not a disqualification.

Colour vision should be tested with Ishiharas chart on Board of Trade Lane and recorded. Defective colour vision will be disqualification for those post where normal colour vision is essential.

One eyed candidate could be taken for ministerial and nonexecutive posts. The visual acuity in the functioning eye should be 6/6 with correction. The degree of refractive error should not exceed + or -4D including cylinders. Field of vision and adnext should be normal. The condition, which lead to loss of vision one eye and the possibility of other eye getting affected should be considered.

The urine (passed in presence of the Examiner) should be examined and the result recorded.

As moles very often disappear, it is preferable that the personal marks should be not moles, but some scar or other indelible mark.

The following additional points should be observed:

- (a) that the candidate's hearing in each ear is good and that there is no sign of diseases of the ear;
- (b) that this speech is without impediment; and
- (c) that he/she does not suffer from any inveterate skin disease;

FORM NO.III

Non infective leprosy can only be considered on inveterate skin disease on two counts:

1. If there is deformity which cannot be remedied and is likely to increase.
2. If the type of neural leprosy is such that the patient may become a lepomatous case in latter years. Candidates with non-infective leprosy can be regarded as fit if they are examined by a recognised Government Leprologist of not less than five years standing and produce a certificate from him in the following form:

I, Dr..... do hereby certify that I have Examined..... a candidate for employment as a.....in the Puducherry Judicial Service and found that he/she is suffering from neural leprosy which is not infective and is no danger to public. He/She would undergo treatment in a recognised leprosy treatment centre and should subject himself/herself for a periodical medical examination once in three/six months by a competent authority and produce a certificate of non-infectivity.

He/She has deformity (**) and I am of opinion that this deformity is (*) likely/not likely to interfere with the proper discharge of his/her duties.

Signature:

Designation:

(**) Nature of deformity should specified. This should be scored out, if there is no deformity and initialed.

(*) Strike out whichever is not applicable.

Note:Ex-tuberculosis patients can be regarded as fit for entry into government service if, after treatment, they are certified by a recognised tuberculosis specialist as non infective and fit for duty and are certified to be otherwise physically fit by an appropriate medical authority for the post for which they are candidate.

A tuberculosis specialist for the purpose of this note shall be ----

1. A Civil Surgeon or an Honorary Surgeon who is in-charge of a Government Tuberculosis Clinic, Sanatorium or Institution with facilities for X-Ray and Laboratory examination, or

2. A Medical Officer who has worked in an institution specified in item (1) above in the capacity of an Assistant Surgeon or an Honorary Assistant Surgeon for a period of five years; or

3. A Professor or Assistant of Medicine in one of the Government Medical Colleges in the State, who has had special training in Tuberculosis and has served in the said posts for a period of five years after his training in Tuberculosis.

EYE FITNESS CERTIFICATE

This is certify that I have examined.....

whose specimen signature is given below:

Specimen signature of the candidate:

| | | |
|--|-------------|--------------|
| 1. Distant vision without glasses | R.E. | L.E. |
| 2. Distant vision with glasses | R.E. | L.E. |
| 3. The amount of Myopia/ Hypermetropic or Astigmatic defect and the strength of the correction glasses | RE. L.E. | SPH CYL AXIS |
| 4. Near vision | R.E. | L.E. |
| 5. Whether suffering from squint or any other morbid condition of the eye or of eyelids (Trachoma like of either eye) | RE. | L.E. |
| 6. Field of vision | R.E. | L.E. |
| 7. Colour vision | R.E. | L.E. |
| 8. Fundus appearance | R.E. | L.E. |
| 9. Standard of vision | | |

10. Having regard to his/her vision, I consider that Thiru./Tmt./Selvi
.....is fit for appointment
As.....

Eye Surgeon