

**DISTRICT RURAL DEVELOPMENT AGENCY
GANJAM : CHATRAPUR**



Phone :- (06811)263965
EPBX :- (06811)263920
FAX :- (06811)263552
Email :- ori-dganjam@nic.in

No.: 7243 /Estt-II

Dated: 03/07/21

NOTIFICATION

Applications are invited for Selection of Multipurpose Assistants namely Gram Rozgar Sevaks (GRS) to be engaged on contractual basis in different Gram Panchayats of Ganjam District as per vacancy which is co-terminus with MGNREGA. The filled in application forms should reach to the Collector-cum- CEO, Zilla Parishad, Ganjam on or before 31.07.2021 Presently applications are invited for 78 no.s of GRS posts, lying vacant in this District. The Panel of Merit List shall normally be valid for 1 (one) year from the date of publication of Final Merit List and engagement order shall be issued as & when vacancy arises against the above 78 no. of existing vacancies.

ELIGIBILITY:-

Name of the Post	Level of engagement	No of vacancy	Monthly consolidated remuneration	Educational Qualification
GRS	Ganjam District level	Schedule Tribe (ST) - 78	Rs.7000 /- per month as per order No.17877/PR &DW dt- 13.11.2020 of PR & DW Deptt., Odisha.	Minimum Qualification 10+2 pass or equivalent qualification as notified from time to time by CHSE Odisha with Computer proficiency of 'O' Level and use of Odia language in Computer. *The candidates submitting certificates of computer proficiency from organizations other than govt. recognized institute / university shall not be considered.

Terms and conditions: -

- All positions are contractual and the engagement is initially for a period of one year, which can be extended depending upon requirement and suitability.
- The application form need to be downloaded at www.ganjam.nic.in and filled in application forms along-with the passport size photograph, photocopies of relevant certificates and scheduled tribe certificate shall be submitted to the office of the Collector-cum-CEO, Zilla Parishad, Ganjam, Chatrapur-761020 have to be sent by registered post / speed post only within the time prescribed above.
- Applications received in any other format or by any other means shall be rejected.
- Authority shall not be held responsible for any postal delay.
- Selection will be purely on merit. Computer proficiency is only qualifying in nature and shall not count for determination the order of merit.
- The candidate should be a resident of Ganjam district and should be Scheduled Tribe by caste.
- Zilla Parishad, Ganjam reserves all rights to reject or accept any or all applications without assigning any reason thereto.

GENERAL INSTRUCTIONS FOR THE APPLICANTS: -

The interested candidates for the post have to submit filled in application form along with passport size (3.5 c.m X 2.5 c.m) photograph, attested photocopies of relevant certificates, mark sheet and Schedule Tribe caste certificate shall be submitted addressing to the Collector-cum-CEO, Zilla Parishad Ganjam. Chatrapur-761020 by Registered / Speed Post only within the time line prescribed above. The Application format is enclosed as Annexure-A.

AGE:-

Age of the applicant shall not be below 18 years and shall not exceed 40 years as on the date 01.01.2021. Age should be determined as per the Matriculation / HSC Certificate of the candidate.

EDUCATIONAL QUALIFICATION:-

- I. The minimum qualification of the candidate should be 10+2 pass or its equivalent qualification as notified from time to time by CHSE, Odisha with Computer proficiency of O' Level and use of Odia Language in Computer. Computer proficiency is only qualifying in nature and shall not count for determining the order of merit. Further, the candidates should submit the computer proficiency certificate from Govt. recognized institutes/ universities. The candidates submitting certificate of computer proficiency other than Govt. recognized institutes/ universities shall not be considered.
- II. Equivalent Qualification of 10+2, for the purpose of equivalency of Higher Secondary (+2) examinations conducted by the institutions declared equivalent by the CHSE, Odisha be considered.

DOMICILE & CASTE CERTIFICATE:

The candidate should be a resident of the Ganjam District & Schedule Tribe by caste.

CRITERIA FOR SELECTION: -

The Selection of the candidates shall be strictly on the basis of marks obtained in 10th and +2. Marks secured in the forth optional shall not be included.

In case of two or more candidates secure the same mark without 4th optional in +2 or its equivalent examination, the candidate older in age as per date of birth in HSC Certificate (within the stipulated age limit) will be placed above the younger. Further, if the age of two or more candidate is same, the candidate who has passed HSC Examination earlier will be placed above the other in the selected list.

SELECTION COMMITTEE: -

For the purpose of considering the engagement of GRSs, the appointing authority i.e. Collector-cum-CEO, Zilla Parishad, Ganjam shall constitute a Selection Committee at the District level and a Screening Committee for scrutiny of the applications shall be constituted under the Chairmanship of Project Director, DRDA.

PROCEDURE OF SCRUTINY: -

The screening committee will verify the applications and prepare the list of eligible and ineligible candidates as per the criteria. The ground of ineligibility for selection should be reflected against each such candidate.

The list of ineligible candidate with ground of ineligibility should be web hosted at District website inviting objections. The ineligible candidate may submit their objections in writing within 15 days on publication of the list. Such objections should be disposed of (with a speaking order) within 7 days by the Screening Committee after the stipulated 15 days. The list of eligible candidates, duly validated after disposal of objections should be placed before the Selection Committee.

PANEL OF MERIT LIST:-

Panel of successful candidate shall be prepared in the ratio 1:3 based on merit as per the vacancy by the Selection committee.

PUBLICATION OF FINAL SELECTION LIST: -

The list of selected candidates in order of the merit approved by the Selection Committee shall be web hosted in the Ganjam District portal and displayed in the notice board of Zilla Parishad, Ganjam, all Sub-Collector office, District Panchayat Office, all Panchayat Samiti of Ganjam District, inviting objections against the select list within 15 days of publications of the list. Such objection should be disposed of (with a speaking order) by the Selection Committee and should be published in the District portal within 7days after disposal of the objections.

VALIDITY OF MERIT LIST:-

The Final Merit list will remain valid for a period of one year from the date of its final publication.

INTIMATION: -

The successful candidates as per merit list shall be intimated to produce the original certificates for verification giving reasonable time of 15 days.

EXECUTION OF AGREEMENT & ISSUE OF ENGAGEMENT ORDER: -

Prior to execution of Agreement, an undertaking should be obtained from the GRS candidates as follows.

“I am quite aware that the engagmenet offered is purely temporary and for a specific purpose of executing the work under MGNREGS and this is not a permanent job. Hence, I solemnly affirm that I would not claim my permanent absorption in the job under state government / Zilla Parishad/ Panchayat Samiti / Gram panchayat.

Further, I undertake not to approach any court of law for engaging me on permanent basis under the State Govt. or any other organization merely on the ground of my engagement as Gram Rozgar Sevak”.

The Collector-cum-CEO, Zilla Parishad will execute an agreement with the GRS in non-judicial stamp paper and issue engagement order (contractual and co-terminus with the scheme).

If any fraudulent testimonial is detected in future or if he/ she has been criminally prosecuted, the engagement shall be cancelled without notice and action as deemed proper shall be taken against him/ her as per the provision of law.

SUBMISSION OF JOINING REPORT: -

The Selected candidate who execute agreement should submit their joining report to the Collector-cum-CEO, Zilla Parishad, Ganjam within 1(one) month from the date of issue of Engagement order.

If a selected candidate doesn't join within the stipulated time (within one month from the date of issue of engagement order), his / her candidature shall be rejected.

CADRE: -

The GRS will form as a "District Cadre" post.

NATURE OF ENGAGEMENT: -

The GRS will be engaged on contractual basis for a period of one year. The selected candidates who joins shall be engaged in any Gram Panchayat of the Ganjam District by the Collector-cum-CEO, Zilla Parishad, Ganjam.

RENEWAL OF CONTRACT: -

The BDO concerned BDO will assess the performance of GRS of each Gram panchayat every year as per their job chart. On the basis of the satisfactory performance and recommendation of the BDO, the contract of GRS may be renewed for another one year by the Collector-cum-CEO, Zilla Parishad, Ganjam.

REMUNERATION: -

The consolidated monthly remuneration of GRS is Rs.7,000/- initially which may be revised with the approval of Govt. from time to time. The remuneration shall be paid out of Administrative contingency of MGNREGS.


Collector-cum-CEO,
Zilla Parishad, Ganjam.

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୧. ଆବେଦନ କରୁଥିବା ଜିଲ୍ଲାର ନାମ :-

୨. ପ୍ରାର୍ଥୀଙ୍କ ନାମ :-

୩. ପିତା/ସ୍ୱାମୀଙ୍କ ନାମ :-

୪. ଲିଙ୍ଗ :-

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୫. ଜନ୍ମ ତାରିଖ:-

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୬. ବୟସ (୦୧।୦୧।୨୦୨୧ ପୁଧା)

୭. ଜାତି(ଜାତିଗତ ପ୍ରମାଣ ପାତ୍ର ସଂଲଗ୍ନ କରନ୍ତୁ) :-

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୮. ପ୍ରାର୍ଥୀ ଶାରୀରିକ ଅକ୍ଷମତା:-

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୯. ସ୍ଥାନୀ ଠିକଣା

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ପିନ୍ କୋଡ

ଫୋନ ନମ୍ବର

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୧୦. ବର୍ତ୍ତମାନ ଠିକଣା

ପିନ୍ କୋଡ

୧୧.

ପରୀକ୍ଷାର ନାମ	ମାଧ୍ୟମିକ /ଉଚ୍ଚମାଧ୍ୟମିକ / ବିଶ୍ୱବିଦ୍ୟାଳୟ/ କମ୍ପ୍ୟୁଟର ଶିକ୍ଷା	ଉତ୍ତୀର୍ଣ୍ଣ ବର୍ଷ	ମୋଟ ନମ୍ବର	ଉତ୍ତୀର୍ଣ୍ଣ ନମ୍ବର (୪ ଥି Optional ବ୍ୟତୀତ)	% ପ୍ରତିଶତ

୧୨. ଜାତୀୟତା:- _____

୧୩. ଜିଲ୍ଲାର ସ୍ଥାୟୀ ବାସିନ୍ଦା କି ? ହଁ ନା

(ହଁ, ହେଲେ ସଂପୃକ୍ତ ବୁକର ତହସିଲଦାରଙ୍କ ଠାରୁ ପ୍ରଦାନ କରାଯାଇଥିବା ସ୍ଥାୟୀ ବାସିନ୍ଦା ପ୍ରମାଣ ପତ୍ର ଏହି ଦରଖାସ୍ତ ସହିତ ସଂଲଗ୍ନ କରନ୍ତୁ)

ଘୋଷଣା

ଏତ ଜ୍ଞାତା ମୁଁ _____ ପିତା/ ସ୍ତ୍ରୀ : _____ ଏହା ସ୍ୱୀକାର କରୁଅଛି

ଯେ ଏହି ଆବେଦନ ପତ୍ରରେ ଦର୍ଶାଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ ସତ୍ୟ ଅଟେ ଓ ଯଦି ଏଥିରେ ଦର୍ଶାଯାଇଥିବା କୌଣସି ତଥ୍ୟ ଭୁଲ୍ ପ୍ରମାଣିତ ହୁଏ ମୋର ପ୍ରାର୍ଥନା ରଦ୍ଦ କରାଯିବ ଏବଂ ମୋ ବିରୁଦ୍ଧରେ ଆଇନଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।

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ପ୍ରାର୍ଥୀ ଓ ପ୍ରାର୍ଥୀନୀଙ୍କ ସ୍ୱାକ୍ଷର