

INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)



Hospital based autonomous academic Institute, under
Government of National Capital Territory of Delhi dealing with
"Brain- Mind Problems & Their Solutions"
Dilshad Garden, Delhi 110 095 (India)



Tel.: 22597750 Fax: 22114066, E-mail: jdaihbass@gmail.com Website: www.ihbass.delhigovt.nic.in

Advt.No.09 /2021/Estt./IHBAS 4706

Dated: 29/4/2021

RECRUITMENT NOTICE

Eligible & interested candidates may apply in the prescribed proforma Through Proper Channel and send the same to Office of Joint Director (Admn), IHBAS, for filling the following posts on deputation basis:

S. No.	Name of Posts	No. of Posts	Pay Matrix/Consolidated remuneration
1	Finance Advisor & Chief Accounts Officer	01	Level-13 (Rs.123100-215900)
2	Project Engineer/ Superintending Engineer	01	Level-12 (Rs.78800 - Rs.209200)
3	Administrative Officer	01	Level-11 (Rs.67700-Rs.208700)
4	Executive Engineer (Electrical)	01	Level-11 (Rs.67700-Rs.208700)
5	Executive Engineer (Civil)	01	Level-11 (Rs.67700-Rs.208700)
6	Assistant Administrative Officer	02	Level-8 (Rs.47600-Rs.151100)
7	Assistant Director (Horticulture)	01	Level-7 (Rs.44900-Rs.142400)
8	Assistant Engineer (Electrical)	02	Level-7 (Rs.44900-Rs.142400)
9	Junior Engineer (Electrical)	02	Level-6 (Rs.35400-Rs.112400)
10	Junior Engineer (Civil)	02	Level-6 (Rs.35400-Rs.112400)
11	Section Officer (Horticulture)	01	Level-6 (Rs.35400-Rs.112400)
12	Computer Assistant	01	Level-6 (Rs.35400-Rs.112400)

Instructions

The Applications duly filled alongwith necessary documents such as attested photocopies of the ACRs/APARs for the last five year and Vigilance Clearance/Integrity certificate (in original) must be enclosed with the application. Bank Draft (exempted for SC, ST & PWD Candidates) in favour of Director, IHBAS, Delhi for Rs. 1000/- for posts at (Sl. No. 01 to Sl. No. 05) and Rs. 500/- for the posts at (Sl. No. 06 to 12) may be forwarded alongwith the application form.

Those candidates who had applied earlier to the post of Finance Advisor & Chief Accounts Officer, Executive Engineer (Civil) in response Institute's earlier advertisement published in 'Hindustan Times' on dated 10.08.2019 & 18.02.2021 and in Dainik Jagran on 18.02.2021 in employment News on 24-30 August 2019 and 27 February - 05 March 2021 and their applications were forwarded and received though proper channel at IHBAS (complete in all respects) need not apply again.

The candidates selected will be appointed on Deputation basis in terms of DOPT's OM No. 06/08/2009-Estt.(Pay II) dated 17.06.2010 and OM No.F.2/6/2016/Estt (Pay-II) datd 17th February. 2016 and amendment made from time to time in this regard. The Institute reserves the right to increase/decrease, fill or not to fill the vacancy or cancel the advertisement for the above mentioned post(s), without assigning any reason.

For details of eligibility criteria i.e. Qualification, Experience, Age Pay/Consolidated remuneration & Application Format etc. please visit our website (www.ihbass.delhigovt.nic.in). Last date for submission of application form complete in all respect will be considered 45 days from the date of publication of advertisement in Employment News.


Joint Director (Admn)
IHBAS

MENTAL ILLNESSES ARE TREATABLE

INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)

(An autonomous institution under the Govt. of NCT of Delhi)

Dilshad Garden, Delhi 110 095 (India)

INVITES APPLICATIONS FOR FILLING UP FOLLOWING ADMINISTRATIVE AND ENGINEERING POSTS ON DEPUTATION BASIS

Details of eligibility criteria i.e. Qualification, Experience, Age of the following posts are as under:

Sl.No.01	
Name of Post	Finance Advisor & Chief Accounts Officer
No. of Posts	01(One)
Pay Matrix	Level -13 (Rs. 123100 – Rs.215900)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	Officer holding post in analogous scale and working in Govt. of NCT of Delhi, Govt. of India or other Govt. Institutions. Or Five years service in Pay Matrix Level-12; Rs.78800-209200/- (PB-3: Rs.15600-39100 + Grade Pay Rs.7600 as per 6 th CPC). Or Eight years service in Pay Matrix Level-11; Rs.67700-Rs.208700/- (PB-3: Rs.15600-39100 + Grade Pay Rs.6600 as per 6 th CPC).
SI. No. 02	
Name of Post	Project Engineer/Superintending Engineer
No. of Posts	01(One)
Pay Matrix	Level -12 (Rs. 78800 – Rs.209200)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	(1)Degree in the Engineering from a recognized University. (2) Experience: Five year experience in Executive Engineer scale in Pay Matrix Level -11 ; Rs. 67700- Rs.208700 (PB-3: Rs.15600-39100 + GP Rs.6600 as per 6 th CPC)
S.No. 03	
Name of Post	Administrative Officer
No. of Posts	01 (One)
Pay Matrix	Level -11 (Rs. 67700-Rs.208700)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	The Officers holding analogous post on regular basis or rendered at least 7 years of regular service in Pay Matrix Level-8; Rs. 47600-151100 (PB-2 Rs 9300-34800 + Grade Pay Rs 4800/- as per 6 th CPC) in Central/ State Govt. / Govt. of NCT of Delhi, preferably Govt. of NCT of Delhi
SI. No. 04	
Name of Post	Executive Engineer (Electrical)
No. of Posts	01(One)
Pay Matrix	Level-11 (Rs.67700-Rs.208700)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	(a)Degree in Electrical Engineering from a recognized University; AND (b) (i) Officials holding analogous posts in Pay Matrix Level-11 ; Rs. 67700-Rs.208700 (PB-3; Rs.15600-39100 + GP Rs.6600 as per 6 th CPC) in Central/State Govt./Autonomous Bodies/PSU Undertaking on regular basis. OR (II) Person having 5 years regular services as Assistant Engineer (Electrical) in Pay Matrix Level-7 ; Rs.44900-142400 (PB-2; Rs.9300-34800 + GP Rs.4600 as per 6 th CPC) in Central/State Govt./Autonomous Bodies/PSU Undertaking on regular basis.
SI. No. 05	
Name of Post	Executive Engineer (Civil)
No. of Posts	01(One)
Pay Matrix	Level -12 (Rs. 78800 – Rs.209200)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	(a)Degree in Civil Engineering from a recognized University; AND (b) (i) Officials holding analogous posts in Pay Matrix Level-11 ; Rs. 67700-Rs.208700 (PB-3; Rs.15600-39100 + GP Rs.6600 as per 6 th CPC) in Central/State Govt./Autonomous Bodies/PSU Undertaking on regular basis. Or (II) Person having 5 years regular services as Assistant Engineer (Civil) in Pay Matrix Level-7 ; Rs.44900-142400 (PB-2; Rs.9300-34800 + GP Rs.4600 as per 6 th CPC) in Central/State Govt./Autonomous Bodies/PSU Undertaking on regular basis.

S.No.06	Name of Post	Assistant Administrative Officer
	No. of Posts	02 (Two)
	Pay Matrix	Level -8 (Rs.47600-Rs.151100)
	Mode of Recruitment	On Deputation Basis
	Eligibility Criteria	From the officer/official holding analogous post on regular basis or having 7 years of regular service in Pay Matrix Level-7 ; Rs.44900-Rs.142400 (PB-2: Rs.9300 - 34800 + GP Rs.4600 as per 6 th CPC) in Central/State/Govt. of NCT of Delhi preferably Govt. of NCT of Delhi.
S.No.07	Name of Post	Assistant Director (Horticulture)
	No. of Post	01 (One)
	Pay Matrix	Level-7 (Rs.44900-Rs.142400)
	Mode of Recruitment	On Deputation Basis
	Eligibility Criteria	Officers of the Central/State Govt./ Autonomous Organisation. (a) Holding analogous posts on regular basis. OR (b) Possessing educational qualification and experience prescribed for the post as under: (i) Minimum 15 years experience as Sectional Officer (Horticulture). (ii) Post Graduate in Agricultural Science
Sl. No. 08	Name of Post	Assistant Engineer (Electrical)
	No. of Posts	02(Two)
	Pay Matrix	Level-7 (Rs.44900-Rs.142400)
	Mode of Recruitment	On Deputation Basis
	Eligibility Criteria	(a) Degree in Electrical Engineering from a recognized University; AND (b)(i) Officials holding analogous posts in Pay Matrix Level-7 ; Rs.44900-Rs.142400 (PB-2: Rs.9300 - 34800 + GP Rs.4600 as per 6 th CPC) in Central/State Govt./ Autonomous Bodies/PSU Undertaking on regular basis. OR (ii) Person having 5 years regular services as Junior Engineer (Elect.) in Pay Matrix Level-6 ; Rs. 35400 - Rs.112400 (PB-2: Rs.9300 - 34800 + GP Rs.4200 as per 6 th CPC) in Central/State Govt./ Autonomous Bodies/PSU Undertaking on regular basis.
Sl. No. 09	Name of the Post	Junior Engineer (Electrical)
	No. of Posts	02(Two)
	Pay Matrix	Level-6 (Rs.35400-Rs.112400)
	Mode of Recruitment	On Deputation Basis
	Eligibility Criteria	(a) Diploma in Electrical Engineering from a recognized Institute; AND (b) Officials holding analogous posts in Pay Matrix Level-6 ; Rs. 35400- Rs.112400 (PB-2: Rs.9300 - 34800 + GP Rs.4200 as per 6 th CPC) in the Central/State Government/Autonomous Bodies/PSU Undertaking on regular basis.
Sl. No. 10	Name of the Post	Junior Engineer (Civil)
	No. of Posts	02(Two)
	Pay Matrix	Level-6 (Rs.35400-Rs.112400)
	Mode of Recruitment	On Deputation Basis
	Eligibility Criteria	(a) Diploma in Civil Engineering from a recognized Institute; AND (b) Officials holding analogous posts in Pay Matrix Level-6 ; Rs. 35400- Rs.112400 (PB-2: Rs.9300 - 34800 + GP Rs.4200 as per 6 th CPC) in the Central/State Government/Autonomous Bodies/PSU Undertaking on regular basis.

Sl. No. 11

Name of Post	Section Officer (Horticulture)
No. of Posts	01 (One)
Pay Matrix	Level-6 (Rs.35400-Rs.Rs.112400)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	Official holding analogous post in Pay Matrix Level-6; Rs. 35400- Rs.112400 (PB-2: Rs.9300 - 34800 + GP Rs.4200 as per 6 th CPC) in the Central/State Government/Autonomous Bodies/PSU Undertaking on regular basis.

Sl.No. 12

Name of Post	Computer Assistant
No. of Posts	01(One)
Pay Matrix	Level-6 (Rs.35400-Rs.Rs.112400)
Mode of Recruitment	On Deputation Basis
Eligibility Criteria	(i) From official holding analogous post on regular basis. (ii) Data Entry Operators having 6 years regular service in Pay Matrix Level-4; Rs. 25500-81100 (PB-1:Rs.5200-20200+GP Rs.2400 as per 6 th CPC) in Central/ State /Govt. of NCT of Delhi, preferably from Govt. of NCT of Delhi.

Important Note for all the posts:

1. The Pay Band & Grade Pay (as per 6th CPC) or Pay Matix Level (as per 7th CPC) given under ACP/ MACP Scheme shall not be considered as having regular service in the respective Pay- Band/ Grade Pay or Pay Matrix Level for the purpose of determining the eligibility criteria.
2. The Candidates should have requisite experience in the field of Establishment, Administration, Purchase & Vigilance for the post at Sl.No. 3 & 6.

Instructions to the candidates

1. Prescribed application forms complete in all respect must reach to Office of the **Joint Director (Admn), IHBAS, Dilshad Garden, Delhi 110095** on or before 45 days from the date of publication of advertisement in Employment News. The cut off date for age, qualification, experience and last date of submission of filled in applications will be 45 days from the date of publication of advertisement in Employment News.
2. Candidate applying for the posts mentioned in the advertisement may send application and enclose a Demand Draft/Pay order may be forwarded along with the applications forms **for Rs. 1000/- for post the posts mentioned at (Sl. No. 01 to 05) and Rs. 500/- for the posts mentioned at (Sl. No. 06 to 12) in favor of Director, IHBAS, Delhi (Exempted for SC/ST/PWD candidates).**
3. The application form shall be summarily rejected in case it is found incomplete in any respect or is not accompanied by fee of appropriate value described above.
4. Those candidates who had applied earlier to the post of Finance Advisor & Chief Accounts Officer, Executive Engineer (Civil) in response Institute's earlier advertisement published in 'Hindustan Times' on dated 10.08.2019 & 18.02.2021 and in Dainik Jagran on 18.02.2021 in employment News on 24-30 August 2019 and 27 February – 05 March 2021 and their applications were forwarded and received though proper channel at IHBAS (complete in all respects) need not apply again.
5. The Institute reserves the right to Increase/decrease, fill or not to fill any/all the vacancies or cancel the advertisement for any of the above mentioned post(s) without assigning any reason.
6. The candidates selected will be appointed on Deputation basis in terms of DOPT's OM No. 06/08/2009-Estt.(Pay II) dated 17.06.2010 and OM No.F.2/6/2016/Estt (Pay-II) datd 17th February. 2016 and amendment made from time to time in this regard .
7. Applications may be sent through proper channel alongwith ACR/APAR for the last 5 years and Vigilance Clearance & Integrity Certificate.
8. No TA/DA will be allowed for appearing in Interview for the above posts.
9. The cut off date for age, qualification, experience and last date of submission of filled in applications will be 45 days from the date of publication of advertisement in Employment News.
10. Post applied for should be superscribed on the envelope.

Joint Director (Admn)

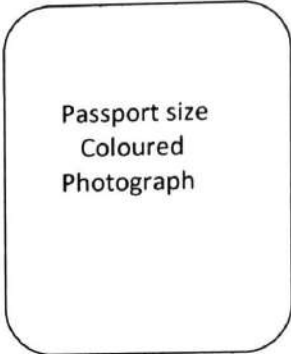
INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES

DILSHAD GARDEN : NEW DELHI

Application Form on Deputation Basis

(Candidate should read **instructions** before filling up the form)

1. Post applied for _____
2. DD No. _____ date _____ drawn on _____
3. Name of the Applicant _____
4. Father/Husband's Name _____
5. Category _____
6. Address for Correspondence _____



Telephone Nos (Off) _____

Mobile/land line _____

(Fax) _____

7. Date of Birth : _____
8. Present post held _____
9. Date of appointment on present post on regular basis : _____
10. Present basic pay & Pay Band: _____

11. Educational Qualification (in descending order)

S. No.	Name of Examination	Name of Board/University	Year of Passing	Percentage of Marks

12. Experience (in descending order)

Name and address of the Office/ Department	Post held mention (whether on regular/deputation basis)	Period From To	Pay with Pay	Band Grade	Nature of duties

13. Eligibility

Prescribed eligibility criteria	Eligibility possessed by the candidate

1. Name and address of References with whom you worked last.

- i. _____
- ii. _____

2. Date of return from ex-cadre posts, if any _____

Signature of applicant

Certificate from Competent Authority

The information furnished by the candidate has been verified from the service records of the officer /official and is found correct. It is also certified that the candidate fulfills eligibility criteria prescribed for the post.

Signature _____

Name _____

Designation _____

Official Seal _____