



**National Highways & Infrastructure
Development Corporation Limited**
(A Govt. of India Undertaking)



**BHARATMALA
ROAD TO PROSPERITY**

Corporate Office : 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001

F. No. NHIDCL/2(8)/Rectt Fin & HR/2021/HR

National Highways & Infrastructure Development Corporation Limited has been set up by the Government of India as a Corporation under the Ministry of Road Transport & Highways to fast pace construction/ up-gradation/ widening of National Highways in the North-Eastern Region and areas that share International boundaries with neighbouring countries.

Applications are invited from dynamic, effective and experienced eligible Officers working in Central Government Ministries/ Departments, Autonomous Bodies, Public Sector Undertakings, State Government Departments and State Government Public Undertakings on Transfer on Deputation basis on the Terms & Conditions indicated below:-

Sl. No.	Name of the Posts	No. of Vacancy*	Pay matrix Level in CDA pattern
1.	General Manager (T/P) [Regional Offices of NHIDCL located in North Eastern States, A&N Islands etc.]	**	Pay Matrix Level-13 of 7th CPC [Pre-revised PB - 4 of Rs.37,400-67,000/- plus Grade Pay Rs.8,700/-]
2.	Deputy General Manager (T/P) [Regional Offices of NHIDCL located in North Eastern States, A&N Islands etc.]	20	Pay Matrix Level-12 of 7th CPC [Pre-revised PB-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 7,600/-]
3.	Deputy General Manager (Fin) [Regional Offices of NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc.]	05	Pay Matrix Level-12 of 7th CPC [Pre-revised PB-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 7,600/-]
4.	Manager (T/P) [Regional Offices of NHIDCL located in North Eastern States, A&N Islands etc.]	20	Pay Matrix Level-11 of 7th CPC [Pre-revised Pay Band-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- in CDA Pattern]
5.	Manager (Fin) [Regional Offices of NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc.]	05	Pay Matrix Level-11 of 7th CPC [Pre-revised Pay Band-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- in CDA Pattern];
6.	Manager (Legal) [NHIDCL HQrs/ Regional Offices of NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc]	01	Pay Matrix Level-11 of 7th CPC [Pre-revised Pay Band-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- in CDA Pattern];
7.	Assistant Manager (HR) [NHIDCL HQrs/ Regional Offices of	02	Pay Matrix Level-8 of 7th CPC [Pre-revised Pay Band-2 of Rs.9,300-34800 /- plus Grade Pay of Rs. 4,800/- in CDA

	NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc]		Pattern];
8.	Junior Manager (HR) [NHIDCL HQrs/ Regional Offices of NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc]	06	Pay Matrix Level-6 of 7th CPC [Pre-revised Pay Band-2 of Rs.9,300-34800 /- plus Grade Pay of Rs. 4,200/- in CDA Pattern];
9.	Junior Manager (Legal) [NHIDCL HQrs/ Regional Offices of NHIDCL located in Leh (Ladakh), J&K, North Eastern States, A&N Islands etc]	01	Pay Matrix Level-6 of 7th CPC [Pre-revised Pay Band-2 of Rs.9,300-34800 /- plus Grade Pay of Rs. 4,200/- in CDA Pattern];
10.	Junior Manager (Rajbhasha) [HQrs, NHIDCL]	01	Pay Matrix Level-6 of 7th CPC [Pre-revised Pay Band-2 of Rs.9,300-34800 /- plus Grade Pay of Rs. 4,200/- in CDA Pattern];

**For the preparation of Panel for vacancies that may arise in future.

Further, NHIDCL reserves the right to prepare a Panel of selected Candidates for filling up the indicated and future vacancies that may arise in NHIDCL. The number of vacancies in the Posts may vary, depending upon the requirement.

Last date for submission of Application: 31.05.2021 (Monday) up to 18.00 hrs.

For detailed Terms and Conditions please visit-www.nhidcl.com.

NOTE 1: Officers presently serving in the Central Government Ministries/ Departments, Army, Navy, Airforce, Autonomous Bodies, Public Sector Undertakings, State Government Departments and State Government Public Undertakings and satisfying the prescribed eligibility criteria may also apply for the post on Deputation basis in the prescribed proforma along with copy of ACRs/APARs for last five years, No Objection Certificate (NOC) and Vigilance Clearance (VC). *Those applying for appointment on deputation basis can be of any age. Subsequent to their retirement they may be allowed to continue in NHIDCL on contract basis subject to both party agreeing to it. If their parent organization need them to revert back for retirement formalities, they may be allowed to do so for a period up to one week. Thereafter they can continue on contract basis on the terms and conditions applicable to Contract employees.*

NOTE 2: Any change or amendment in this Vacancy Circular will be posted on the NHIDCL Website only.

NOTE 3: Incomplete applications or those received after the prescribed date shall be summarily rejected.

TERMS & CONDITIONS FOR THE POST:-

(1) The details of Educational Qualifications, Experience required and tenure of the post are given below:-

Name of the Post	Educational Qualifications	Eligibility criterion and required Experience
1	2	3
<p>General Manager (Tech./Project)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications:-</p> <p>Degree in Civil/ Mechanical/ Electrical Engineering from a recognised University or Institute.</p>	<p>Retired Officers/ Released SSCOs from Central Government Department/ Indian Army (Corps of Engineers)/ Border Roads Organization (GREF)/ Autonomous Body/ Public Sector Undertaking /State Government Department /State Government Public Undertaking:-</p> <p>(i) Having 03 (three) years regular Service in the Pay Matrix Level-12 / 12(A) of 7th CPC [Pre-revised PB-04 of Rs.37,400-67,000/- plus Grade Pay of Rs. 7,600/- / Rs. 8,000/- in CDA pattern] on regular basis.</p> <p style="text-align: center;">OR</p> <p>(ii) Having 05 (Five) years regular service in the Pay Matrix Level-11 of 7th CPC [Pre-revised PB-3 of Rs.15600-39100/- plus Grade Pay of Rs. 6,600/- in CDA pattern].</p> <p style="text-align: center;">AND</p> <p>(iii) Having 13 (Thirteen) years experience in a Group 'A' Organized service of the Government of India or equivalent level post as Commissioned Officer of the Indian Army.</p>
<p>Deputy General Manager (Tech./Project)</p>	<p>Age :- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications:-</p> <p>Degree in Civil/ Mechanical/ Electrical Engineering from a recognised University or Institute.</p>	<p>Retired Officers/ Released SSCOs from Central Government Departments/ Indian Army (Corps of Engineers)/ Border Roads Organization (GREF)/ Autonomous Bodies/Public Sector Undertakings/ State Government Departments/ State Government Public Undertakings holding/having:-</p> <p>(i) Served on a regular basis in the Parent Cadre or Department in the Pay Matrix Level-11 of 7th CPC [Pre-revised PB-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- in CDA pattern]</p> <p style="text-align: center;">OR</p>

		<p>(ii)With 03 (Three) years regular service in the Pay Matrix Level-10 / 10B of 7th CPC [Pre-revised PB-3 of Rs. 15,600-39,100/- plus Grade Pay of Rs. 5,400/- in CDA pattern]</p> <p>AND</p> <p>(iv) Having 09 (Nine) years experience in an Organized service of the Government of India or equivalent level post as Commissioned Officer in the Indian Army</p>
Deputy General Manager (Finance)	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications:- Essential:-</p> <p>(a) Degree from a recognised University or Institute; AND</p> <p>(b) Final exam of the Institute of Chartered Accountants of India; OR</p> <p>(c) Final exam of the Institute of Cost and Works Accountant of India; OR</p> <p>(d) Degree in Business Management with Finance as the major subject; OR</p> <p>(e) Member of any organised Accounts Service of the Central Government.</p> <p>Desirable:-</p> <p>Should be well versed with the Financial Rules and Accounting procedures to be followed for major projects in particular, approval of tenders, processing of contractor's claims and other Contractual matters. Further, he/she should also be well versed in Computerized Accounting system Like SAP.</p>	<p>Officers in Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings/ State Government Departments/State Government Public Undertakings holding/having held:-</p> <p>(i) Holding analogous posts on a regular basis in the Parent Cadre or Department in the Pay Matrix Level-12 of 7th CPC [Pre-revised PB-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 7,600/-(CDA pattern)];</p> <p>OR</p> <p>(ii)With 03 (Three) years regular service in the Pay Matrix Level-11 of 7th CPC [Pre-revised PB-3 of Rs. 15,600-39,100/- plus Grade Pay of Rs. 6,600/-(CDA pattern)] or equivalent in Parent Cadre;</p> <p>OR</p> <p>(iii)Having 09 (Nine) years regular service in the Pay Matrix Level-10 of 7th CPC [Pre-revised PB-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 5,400/- (CDA pattern)]; AND</p> <p>(iv) Having 09 (Nine) years experience in a responsible position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Finance and Accounts.</p>



<p>Manager(T/P)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications:-</p> <p>Degree in Civil/ Mechanical/ Electrical Engineering from a recognised University or Institute.</p>	<p>Retired Officers/ Released SSCOs from Central Government Departments/ Indian Army (Corps of Engineers)/ Border Roads Organization (GREF)/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State Government Public Undertakings having:-</p> <p>(i) Served on a regular basis in the Parent Cadre or Department in the Pay Matrix level-10/ 10B of 7th CPC [Pre-revised Pay Band-3 of Rs. 15,600-39,100/- plus Grade Pay of Rs. 5,400/- in CDA pattern]. OR</p> <p>(ii) With 06 (six) years service in the in pay matrix level-7 of 7th CPC [Pre-revised Pay Band-2 of Rs. 9,300-34,800/- plus Grade Pay of Rs. 4,600/- in CDA pattern]. AND</p> <p>(iii) Having 03 (three) years experience in a responsible Senior position in an Organized service of the Government of India or equivalent level post or Supervisors (JEs) of BRO (GREF).</p>
<p>Manager (Finance)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications Essentials:-</p> <p>(i) Degree of a recognised University or Institute; AND having passed</p> <p>(ii) Intermediate level examination of Chartered Accountancy; OR</p> <p>(iii) Intermediate level examination of Cost & Works Accountancy; OR</p> <p>(iv) SAS Exam of the Indian Audit and Accounts Service or equivalent Examinations for Civil Accounts, Defence Accounts Service etc.</p>	<p>Officers in a Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State Government Public Undertakings holding/having held:-</p> <p>(i) Analogous posts on a regular basis in the Parent Cadre or Department in the Pay Matrix Level-11 of 7th CPC [Pre-revised Pay Band-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- (CDA pattern)] OR</p> <p>(ii) 05 (Five) years regular service in the Pay Matrix Level-10 of 7th CPC [Pre-revised Pay Band-3 of Rs. 15,600-39,100/- plus Grade Pay of Rs. 5,400/- (CDA pattern)] OR</p> <p>(iii) 06 (Six) years regular service in the Pay Matrix Level-7 of 7th CPC [Pre-revised Pay Band-2 of Rs.9,300-34,800/- plus Grade Pay</p>



		Rs. 4,600/- (CDA pattern)] AND (iv) 03 (Three) years experience in an Accounts Department of the Government of India/ Autonomous Bodies / Public Sector Undertakings /State Government Departments/State Government Public Undertakings dealing with construction or contract works in or a Commercial Undertakings of repute.
Manager (Legal)	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications Essentials:-</p> <p>Degree in Law from a recognised University.</p> <p>Essential experience:-</p> <p>At least three years experience in the field of Law/ Legislative matters and well versed in Legal obligations relating to contractual matters and arbitration /claims.</p>	<p>Officers in a Central Government Department/ Autonomous Body/ Public Sector Undertaking / State Government Department/ State Government Public Undertaking:-</p> <p>(i) Holding analogous post on a regular basis in the Parent Cadre or Department in Pay Matrix Level-11 of 7th CPC [Pre-revised Pay Band-3 of Rs.15,600-39,100/- plus Grade Pay of Rs. 6,600/- in CDA Pattern]; OR (ii) With 03 (three) years regular service in the Grade rendered after appointment thereto on a regular basis in the Pay Matrix level-9 of 7th CPC [Pre-revised Pay Band-3 of Rs. 15,600-39,100/- plus Grade Pay of Rs. 5,400/- in CDA pattern]. OR (iii) With 06 (six) years service in the in pay matrix level-8 of 7th CPC [Pre-revised Pay Band-2 of Rs. 9,300-34,800/- plus Grade Pay of Rs. 4,800/- in CDA pattern]. AND (iv) Having 08 (eight) years service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 of Rs. 9,300-34,800/-with grade pay of Rs. 4,600/-and above (CDA) or equivalent in the Parent Cadre or Department.</p>
Assistant Manager (HR)	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications Essentials:-</p> <p>Degree from a recognized</p>	<p>Officers in a Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State Government Public Undertakings holding/having held:-</p> <p>(i) Analogous post on a regular basis in Pay Matrix Level-8 of 7th CPC in</p>

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	<p>University or Institute.</p> <p>Desirable:-</p> <p>Having knowledge of Computer Applications, Internet, MS Office etc. and well versed in the field of Administration and Establishment</p>	<p>the Parent Cadre or Department in [Pre-revised PB-2 of Rs.9,300-34,800/- plus Grade Pay of Rs. 4,800/- in CDA pattern];</p> <p>OR</p> <p>(ii) With 02 (Two) years service in Pay Matrix Level-7 of 7th CPC in the Grade rendered after appointment thereto on a regular basis in [Pre-revised PB-2 of Rs.9,300-34,800/- with Grade Pay Rs.4,600/- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p>OR</p> <p>(iii) With 06 (Six) years service in Pay Matrix Level-6 of 7th CPC in [Pre-revised PB-2 of Rs. 9,300 - 34,800/- plus Grade Pay Rs. 4,200/- in CDA pattern] and above in or equivalent in the Parent Cadre or Department.</p> <p>AND</p> <p>(iv) Having experience of handling Establishment / Administrative work and possessing knowledge of Computer Applications, Internet, MS Office etc.</p>
<p>Junior Manager (HR)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications Essentials:-</p> <p>Degree from a recognized University or Institute.</p> <p>Desirable:-</p> <p>Having knowledge of Computer Applications, Internet, MS Office etc. and well versed in the field of Administration and Establishment</p>	<p>Officers in a Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State Government Public Undertakings holding/having held:-</p> <p>(i) Analogous post on a regular basis in Pay Matrix Level-6 of 7th CPC in the Parent Cadre or Department in [Pre-revised PB-2 of Rs.9,300-34,800/- plus Grade Pay of Rs. 4,200/- in CDA pattern];</p> <p>OR</p> <p>(ii) With 06 (six) years service in Pay Matrix Level-5 of 7th CPC in the Grade rendered after appointment thereto on a regular basis in [Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,800 /- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p>OR</p> <p>(iii) With 10 (ten) years service in Pay Matrix Level-4 of 7th CPC in</p>

		<p>[Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,400/- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p style="text-align: center;">AND</p> <p>(iv) Having experience of handling Establishment / Administrative work and possessing knowledge of Computer Applications, Internet, MS Office etc.</p>
<p>Junior Manager (Legal)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p> <p>Educational Qualifications Essentials:-</p> <p>Law Degree from a recognized University or Institute.</p> <p>Desirable:-</p> <p>Legal related background and related work experience.</p>	<p>Officers in a Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State Government Public Undertakings holding/having held:-</p> <p>(i) Analogous post on a regular basis in Pay Matrix Level-6 of 7th CPC in the Parent Cadre or Department in [Pre-revised PB-2 of Rs.9,300-34,800/- plus Grade Pay of Rs. 4,200/- in CDA pattern];</p> <p style="text-align: center;">OR</p> <p>(ii) With 06 (six) years service in Pay Matrix Level-5 of 7th CPC in the Grade rendered after appointment thereto on a regular basis in [Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,800/- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p style="text-align: center;">OR</p> <p>(iii) With 10 (ten) years service in Pay Matrix Level-4 of 7th CPC in [Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,400/- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p style="text-align: center;">AND</p> <p>(iv) Having experience of in the field of law related to contractual matters/ arbitration/ legislative matters/ land acquisition. Excellent communication/ legal drafting skills. Good Computer Knowledge is required.</p>
<p>Junior Manager (Rajbhasha)</p>	<p>Age:- Not more than 61 years for engagement on contract. No upper age-limit for appointment on Deputation.</p>	<p>Officers in a Central Government Departments/ Autonomous Bodies/ Public Sector Undertakings / State Government Departments/ State</p>

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	<p>Educational Qualifications Essentials:-</p> <p>Degree from a recognized University or Institute.</p> <p>Desirable:</p> <p>(i) Rajbhasha- Translation from English to Hindi and vice-versa / typing related work</p> <p>(ii) Having knowledge of computer applications, internet, MS office etc. and well versed in the related field.</p>	<p>Government Public Undertakings holding/having held:-</p> <p>(i) Analogous post on a regular basis in Pay Matrix Level-6 of 7th CPC in the Parent Cadre or Department in [Pre-revised PB-2 of Rs.9,300-34,800/- plus Grade Pay of Rs. 4,200/- in CDA pattern];</p> <p>OR</p> <p>(ii) With 06 (six) years service in Pay Matrix Level-5 of 7th CPC in the Grade rendered after appointment thereto on a regular basis in [Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,800 /- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p>OR</p> <p>(iii) With 10 (ten) years service in Pay Matrix Level-4 of 7th CPC in [Pre-revised PB-1 of Rs.5,200-20,200/- with Grade Pay Rs.2,400 /- in CDA pattern] and above or equivalent in the Parent Cadre or Department;</p> <p>AND</p> <p>(iv) Possessing the educational qualification and experience prescribed for direct recruit under column of essential educational and desirable qualification under para 1.</p>
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(2) The initial tenure of engagement on Contract shall be two years, which can be extended/ curtailed further with the approval of the Competent Authority up to the maximum age limit of 65 years.

(3) The above Posts can also be filled up by Transfer on Deputation basis of Officers presently serving in the Central Government Ministries/ Departments, **Army, Navy, Airforce**, Border Roads Organization (GREF), Autonomous Bodies, Public Sector Undertakings, State Government Departments and State Government Public Undertakings and who satisfy the eligibility criteria prescribed above. **There shall be no upper age limit for Officers applying for appointment on Deputation basis.**

(4) The initial period of Deputation shall be three (03) years, which can be extended for another two years, with the approval of the Competent Authority.

(5) The crucial date for determining the eligibility shall be the closing date for receipt of application.



(6) The Terms & Conditions and pay / remuneration of the Officer(s) selected for appointment on Deputation / engagement on Contract basis will be governed as per extant Rules of Government of India/ NHIDCL policy, as amended from time to time.

(7) (i) In case of selection on Contract basis, Officers shall be paid remuneration as per details given below:-

Designation of the Post	Last Pay drawn minus Pension plus prevalent rate of DA	Consolidated Allowance (Rs. Per Month)	Field Allowance (Rs. Per Month)	Total Remuneration proposed to be offered
	A	B	C	D
General Manager	Actual based on PPO /LPC	48000	5,800	A+B+C
Dy. General Manager		35,000	3,700	
Manager		31,000	3,200	
Assistant Manager		19,000	4,700	
Junior Manager		15,000	3,540	

(ii) Remuneration payable to the Officers of Short Service Commission (SSCOs) released from the Armed Forces:-

(a) Pay of the SSCOs shall be initially fixed as per their Last Pay Drawn in the Armed Forces (excluding the Military Service Pay) or pay as per the following table, depending on number of years of service rendered in the Armed Forces and the post at which they are appointed in NHIDCL, whichever is higher:-

Sl. No.	No. of years of Service in the Armed Forces	Post at which Appointed in NHIDCL		
		Manager (Rs.)	Deputy General Manager (Rs.)	General Manager (Rs.)
(i)	5	76200		
(ii)	6	78500		
(iii)	7	80900		
(iv)	8	83300		
(v)	9	85800	99800	
(vi)	10	88400	102800	
(vii)	11		105900	
(viii)	12		109100	
(ix)	13		112400	169000
(x)	14		115800	174100

(b) SSCOs who were released prior to 01.01.2016 and whose Last pay drawn statement is as per the 6th CPC, their pay shall be re-fixed by multiplying the total of Last Basic Pay Drawn (excluding MSP) and Grade Pay by a factor of 2.50, rounded off to the next hundred.

(c) After initial fixation of pay as per sub-para (a) & (b) above, they may be given an Annual increase of 3% of the Pay drawn on 1st of July every year, rounded off to the next hundred, subject to completion of at least 6 months of Contract Service on 1st July.

(d) All other allowances as applicable to other personnel engaged on Direct Contract basis from time to time shall also be admissible to the SSCOs.

(iii) Special Allowance based on Risk and Hardship would also be payable to all category of personnel viz. Employees on Deputation, Personnel appointed on Direct Contract. This Allowance shall only be payable to personnel posted outside Delhi. Details are as under:-

Regional Offices:-

Sl. No.	Designation	Assam, Meghalaya, Tripura, Uttrakhand, Sikkim & A&N Islands (Rs. Per Month)	Arunachal Pradesh, Nagaland, Mizoram, Manipur & J & K (Rs. Per Month)	Ladakh (Rs. Per Month)
	1	2	3	4
1	General Manager	9,000	18,000	36,000
2	Dy. General Manager	8,000	16,000	32,000
3	Manager	6,000	12,000	24,000
4	Below Manager	5,000	10,000	20,000

Note: The remuneration will be subject to changes in prevailing rate of DA.

(8) An Annual increase of 5% of the pay drawn in NHIDCL on 1st July rounded off to next hundred rupees shall be granted to the Officers engaged on Contract basis (other than SSCOs) on completion of at least 6 months of Contract service on 1st July.

(9) In the case of Serving Officers, their application should be forwarded through proper channel by the parent Office/ Organization, along with the following documents:-

- (i) No Objection Certificate of parent Department / Ministry for the appointment of the applicant to the post applied for.
- (ii) Vigilance Clearance, Integrity Certificate and details of penalties imposed, if any, during the last 10 years on the Officer. This should be duly certified by the Authorised Officer i.e. Head of Office.
- (iii) Certified copies of the ACRs/APARs of the applicant for the last five years.

(10) In the case of retired Officers who are applying for the post on Contract basis, Pension Payment Orders (PPO) and self-attested copies of ACRs/APARs for the last five years should be enclosed alongwith the Application failing which his/her Application shall not be entertained. For retired Officers from the Armed Forces, ACRs/ APARs shall be sought by NHIDCL from the concerned HQ.

(11) In case of released/ about to be released SSCOs, who are applying for the post on Contract basis, Last Pay Certificate (LPC) should be enclosed along with the application. ACRs/ APARs shall be sought from the concerned HQ by NHIDCL.

(12) Applications of the Candidates who were given offer of engagement/appointment on Contract/ Deputation during the last two years but did not join, shall not be considered.

(13) Applications of those Officers who have left NHIDCL at their own volition since last two years shall not be considered.

(14) In case the applicant is already working in NHIDCL on Deputation/ Contract basis and otherwise eligible, they will be considered only if they have rendered minimum one year's service in NHIDCL.



(15) The candidate(s) selected for the post on Deputation basis shall not be allowed to be repatriated within a period of 02 years from the date of their appointment in NHIDCL.

(16) Candidates who are willing to be considered for more than 01 post, should submit separate Application for each post.

(17) Incomplete applications or those received after the last date for submission of application shall be summarily rejected. Those candidates, who had applied earlier for the above mentioned post but were not called for interview, need not apply again.

(18) If a large number of applications are received, only those candidates who are short listed on the basis of qualifications, experience, tenure and level of service in the relevant field shall be considered for selection.

(19) The posts carry all India service liability. Therefore, only those who are willing to serve anywhere in India especially in the North Eastern Region, Leh/ Ladakh/J&K, A & N Islands should apply.

(20) The Advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reasons there for.

(21) Eligible Candidate(s) who are willing may submit their application(s) in the prescribed Proforma at Annexure "A" through proper channel along with a photograph, addressed to Director (A&F), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi - 110001 latest by 31.05.2021 (Monday) up to 18.00 hrs.



(S. Ramakrishnan)
Dy. General Manager (HR)

APPLICATION FOR THE POST OF _____

Photo
Signature

1. Mode of recruitment, viz. Deputation/Direct Contract (Please specify wherever applicable) : _____
2. Name of the Candidate (in Block letters) (with rank in case of officers from Indian Army, Navy, Airforce) : _____
3. Father's/Husband's Name : _____
4. (a) Date of Birth in Christian era (in dd/mm/yyyy format) : _____
(b) Age as on last date for receipt of Application : _____
5. Date of retirement/ release from Parent Department : _____
6. Permanent Address (with PIN code) : _____
7. Address for Correspondence (with PIN code) : _____
8. E-mail Address, Phone Number (Office, Residence and Mobile) : _____
9. Category (Gen/SC/ST/OBC/OTHERS) : _____
10. Educational Qualification (attach a separate sheet duly attested by you if the space is insufficient).

Sl. No.	Exam Passed	Year	Subjects offered	Name of Institute	Board/ University	Percentage of marks obtained



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11. Details of experience (in chronological order). Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient.

Sl. No.	1.	2.	3.	4.	5.
a. Name of Organization					
b. Post held					
c. Period of Tenure with dates (in dd/mm/yyyy format)	From				
	To				
d. Whether worked/working on Permanent /Regular or Adhoc/ Temporary/Quasi Permanent or on Deputation or on Contract basis					
e. If worked on Deputation basis, please indicate the post and pay scale held on regular / substantive basis in the parent department, without NFU/NFSG/MACP/ACP					
f. Brief description of duties					
g. Scale of Pay and Basic Pay (In case the Pay Scale under CDA pattern has been revised after the 6 th CPC recommendations, please clearly indicate the Pay Band and the Grade Pay)					
h. Whether Scale of Pay on CDA or IDA pattern or any other DA pattern. Please specify					

12. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) _____

Essential	Educational	Qualification/ Experience required for the post	Qualifications/Experience possessed by the officer

Whe

Qualification:		
Desirable Educational Qualification:		
Essential Experience:		
Desirable Experience:		

13. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post : _____

14. Nature of present employment (i.e. Permanent / Regular/ SSCO or Ad-hoc/ Temporary/ Quasi-Permanent or on Deputation or on Contract basis) : _____

15. In case the present employment is held on Deputation / on Contract basis, please state : _____

(a) The date/ period of appointment on Deputation / on Contract basis : _____

(b) Name and address of the Parent Organization to which you belong : _____

(c) Whether the Parent Department is (Please indicate the name against the relevant column)

i Central Government : _____

ii State Government : _____

iii Central / State Government Public Sector Undertaking : _____

iv Central / State University : _____

v Central/State Autonomous Body : _____

vi Others, please specify : _____

(d) Name of the Post and Pay Scale with DA pattern held by you on regular / substantive basis in the Parent Department. : _____

16. Additional details about present employment. Please state whether working under (indicate the name and address of the organization against the relevant column)

a. Central Government: _____

- b. State Government : _____
- c. Central / State Government Public Sector Undertaking: _____
- d. Central / State University : _____
- e. Central / State Autonomous Body : _____
- f. Others, please specify : _____

17. a) Whether the present Pay Scale in your parent department has been granted under Modified Assured Career Progression Scheme (MACP), Assured Career Progression Scheme, Time Scale, Personal Upgradation, Financial upgradation, In-situ Up gradation, Non functional Upgradation, Non-functional Grade, Adhoc-promotion or any other similar scheme of your parent Department. Yes / No
- (b) If yes, please specify the substantive post with pay scale held by you in your Parent Department. : _____
18. If working or belonging to the Public Sector Undertaking, please indicate the Grade in which you are working along with the pay scale (Whether E-1, E-2, E-3, E-4, E-5, E-6, E-7, E-8, or E-9, etc.). : _____
19. Total emoluments per month drawn (Please indicate the detailed break-up and also enclose a self-attested copy of the latest pay slip). : _____
20. Additional information, if any, which you would like to mention in support of your suitability for the post : _____
 [Enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient].
21. Whether applied for the similar post in NHIDCL in the last two years. If so, please indicate the post applied for, date of Advertisement and date of interview, if any. : _____
22. Details of earlier service in NHIDCL, if any

S.No.	Name of post	Nature of employment	Tenure/period with dates in dd/mm/yyyy	Scale of pay	Place(s) of	Nature of duties/
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[Handwritten signature]

		(Deputation/ Contract)	format			posting	work(s) handled
			From	To			

Date: _____

Signature: _____

Place: _____

Name: _____



DECLARATION

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Application Form / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature / appointment / services shall stand cancelled / terminated without assigning any reasons there for.

I am willing to serve anywhere in the North East Region i.e anywhere in the States of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, and in the Union Territory of J&K, Ladakh and Andaman & Nicobar Islands.

Date : _____

Signature _____

Place: _____

Name _____



CERTIFICATE BY THE EMPLOYER, IF APPLYING ON DEPUTATION BASIS

- (i) Certificate that Sh. _____ holds a permanent post of _____ in the O/o _____ since _____.
- (ii) The integrity of Sh. _____ is beyond doubt.
- (iii) He has submitted his application to this office on _____.
- (iv) The Pay Scale/ Pay Band + Grade Pay of the post held by the officer in his parent Department (without NFU/NFSG/ACP/MACP/TS/Personal upgradation etc) is as under:-
- (v) This office has No Objection in case the application of Sh. _____ is considered for appointment to the post of _____ on Deputation in NHIDCL. Further, it is certified that Sh. _____ shall be relieved immediately in case of his/her selection in NHIDCL.
- (vi) The information given by Sh. _____ in the application proforma has been verified with reference to his/her service records and found correct.
- (vii) No Vigilance or Disciplinary case is pending or contemplated against the official concerned during last 10 years.
- (viii) Up-to date ACR/APAR dossier of the concerned official for the last five years are enclosed herewith.

Date:

Place:

Signature
Head of Office/Department



