

ଓଡ଼ିଶା ବନ ଉନ୍ନୟନ ନିଗମ ଲିମିଟେଡ

Odisha Forest Development Corporation Limited



(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No. A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

Telephone:-0674-2534086, 2534269 Fax: 0674-2535934

[website: www.odishafdc.com E-mail ID: general@odishafdc.com]

Advertisement No.4111 /Estt.(Misc.)60/2020

Dated, Bhubaneswar 10th March,2021

EXPRESSION OF INTEREST FROM ELIGIBLE RETIRED EMPLOYEES OF GOVERNMENT/PSU FOR RE-ENGAGEMENT/RE-EMPLOYMENT

Odisha Forest Development Corporation Limited invites application from the interested retired employees of PSUs/Government up to 62 years of age as on 01.01.2021, for re-engagement through selection in different posts as detailed in the Terms of Reference in different units of O. F. D. C. Limited. The candidate should have at least two-year working experience in the applied post.

Interested retired personnel can download the detailed eligibility criteria, term of reference, details of posts and application form from OFDC official website (www.odishafdc.com). The last date of submission of application is 26.03.2021 up to 5.00 p.m. The application is to be addressed to the Managing Director, O.F.D.C. Ltd./84, Kharavel Nagar, Unit-III, Bhubaneswar-751001. The application is to be sent by Regd. post/Speed Post/or the application may be dropped in the box kept at the ground floor of Corporate Office.

Sd/-

MANAGING DIRECTOR

Odisha Forest Development Corporation Limited



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ELIGIBILITY CRITERIA & TERMS OF REFERENCE FOR SELECTION IN RE-EMPLOYMENT / RE-ENGAGEMENT OF RETIRED EMPLOYEES OF GOVERNMENT AND PSUs FOR THE FOLLOWING CATEGORY/CADRE OF POST

Application are invited from the intending eligible retired employees of PSUs/Government for re-employment/re-engagement in the following vacant posts of the different units of OFDC Ltd., in the prescribed application form, details of which can be downloaded from the OFDC Website, www.odishafdc.com. The application in a sealed cover is required to be addressed to the Managing Director, A/84, Kharavel Nagar, Unit-III, Bhubaneswar-751001 and to be sent by Registered Post/Speed Post/or the application may be dropped in the box kept at the ground floor of Corporate Office. The last date of receipt of the application form is 26.03.2021 up to 5.00 PM.

1. The candidate should have worked in the said post at least one year in the post applied for.
2. Details of vacancies and remuneration.

| Sl.No. | Name of the Post | No. of vacancies to be re-employed/ re-engaged | Consolidated remuneration per month (No further allowance is admissible) |
|--------|--------------------------------|--|--|
| 01. | U.D.Asst. | 07 | Rs.22,041/- |
| 02. | Jr. Accountant/Auditor | 10 | Rs.22,041/- |
| 03. | Sectional Supervisor | 25 | Rs.12,324/- |
| 04. | Section Officer(Gen) | 03 | Rs.22,041/- |
| 05. | Section Officer (Accts./Audit) | 05 | Rs.22,041/- |
| 06. | Dy.Divisional Manager | 02 | Rs.22,041/- |
| 07. | Sub-Divisional Manager | 12 | Rs.22,041/- |

3. Any retired employee who is up to 62 years of age as on 01.01.2021 and who has no pending D.P/ Vigilance Case against him can only apply. He should be physically fit to work in Forest, Rural areas and urban areas.
4. The applicant may indicate the name of the unit where he is interested to be engaged. The tentative place of posting would be as mentioned below. The applicant may give his option for more than one place. However, the management reserves the right to post the re-engaged employee in any other needy place.

TENTATIVE PLACE OF VACANCY AND PLACE OF POSTING

| Sl. No. | Name of the Unit | U.D. Asst. | Jr. Acct./ Auditor | Sectional Supervisor | Section Officer (Gen) | Section Officer (Accts./ Audit) | Dy. Divisional Manager | SDM |
|--------------|--------------------|------------|--------------------|----------------------|-----------------------|---------------------------------|------------------------|-----------|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 |
| 01. | Corporate Office | 01 | 03 | -- | - | 01 | 01 | - |
| 02. | Berhampur (C) | 01 | 01 | - | - | - | - | 01 |
| 03. | Dhenkanal (C) | - | - | 02 | 01 | - | - | - |
| 04. | Bhubaneswar (C) | - | 01 | 02 | - | 01 | 01 | - |
| 05. | Jeypore (C-KL) | 01 | - | - | - | - | - | 01 |
| 06. | Angul(C-KL) | 01 | 01 | 02 | 01 | - | - | - |
| 07. | Keonjhar(C-KL) | 01 | - | - | - | 01 | - | - |
| 08. | Baripada (C) | - | - | - | - | - | - | 01 |
| 09. | Rairakhol(C-KL) | - | - | 02 | - | - | - | - |
| 10. | Jajpur Road(C) | - | 01 | - | - | - | - | 01 |
| 11. | Jharsuguda (CKL) | - | - | 02 | - | 01 | - | - |
| 12. | Bolangir (CKL) | 01 | - | 04 | - | - | - | 02 |
| 13. | Deogarh (CKL) | - | 01 | 02 | - | - | - | - |
| 14. | Nowrangpur (CKL) | - | - | - | - | - | - | 01 |
| 15. | Bhanjanagar (C) | - | - | - | 01 | - | - | 01 |
| 16. | Bhawanipatna(C-KL) | 01 | 01 | 01 | - | - | - | 01 |
| 17. | Muniguda (C) | - | - | - | - | 01 | - | 01 |
| 18. | Boudh(C-KL) | - | 01 | 04 | - | - | - | 02 |
| 19. | Rourkela (CKL) | - | - | 04 | - | - | - | - |
| Total | | 07 | 10 | 25 | 03 | 05 | 02 | 12 |

5. Initial period of engagement shall be up to six months from the date of joining which can be extended further if required on satisfactory performance.
6. The engagement is purely temporary in nature and the engaged employee can be disengaged without assigning any reason thereof. The decision of the Managing Director, OFDC Ltd., would be binding and final.
7. T.A. & D.A. (when deputed on duty) as admissible to OFDC employee shall be paid. No other allowance or any other claim under Medical Rule, ID Act, Compensation etc. shall be applicable.

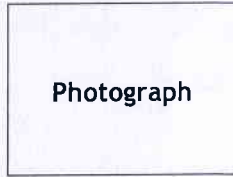
8. The re-engaged employee shall be subjected to Official Rules of business and has to obey general Principle of OCS and Conduct Rule. He /She sign an undertaking to this effect before re-employment / re-engagement.
9. The application should be sent by Registered Post / Speed Post/ or the application may be dropped in the box kept at the ground floor of Corporate Office. The application may be addressed to the Managing Director, OFDC Ltd., A/84, Kharavel Nagar, Unit-III, Bhubaneswar-751001 in a sealed envelope superscribing "RE-ENGAGEMENT OF RETIRED EMPLOYEE FOR THE POST OF".
10. Further, they are requested to submit their self attested copy of relieve order on superannuation and xerox copy of HSC Certificate as proof of date of birth with the application. Any query in the matter may be addressed to the Managing Director, OFDC Ltd.,
11. The selection of personnel will be made at Head Office Level.
12. Person with proven track record and past performance will only be considered.
13. No. TA / DA will be paid to the applicant, if called for Interview.
14. The applicant is required to give an undertaking that No DP / Vigilance Case is pending against him/her.
15. The candidate should submit the Medical Certificate in support of his Physical Fitness from any Registered Medical Officer.
16. All future correspondence will be made through the e-mail address provided by the applicant in the application form
17. OFDC Ltd. reserves the right to reject any/all application(s) without assigning any reason thereof.

Sd/-

MANAGING DIRECTOR

APPLICATION FORM FOR RE-ENGAGEMENT FOR THE POST APPLIED FOR.....

Name of the office interested to work at.....



- 1.Name of the applicant (In Block Letter):
- 2.Father's Name:
- 3.Present Address :
- 4.E-mail ID
- 5.Mobile No.
- 6.Permanent Postal Address:
- 7.Qualification:
- 8.Date of Birth:
- 9.Date of initial joining in organisation:
- 10.Date of Retirement:
- 11.Post held at the time of retirement:
- 12.Place from where retired with name of the Department with detail address of the office:

13.Give employment details :

| Period | | Place of Work | Works Assigned |
|--------|----|---------------|----------------|
| From | To | | |
| | | | |
| | | | |
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| | | | |
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14.Declaration to be signed by the Candidate:

I do hereby undertake to obey and abide by the Rules of Odisha Forest Development Corporation Ltd. and General principle of OCS and Conduct Rules.

I do hereby undertake that there is no Disciplinary Proceeding/vigilance case is pending against me.

I do hereby also undertake to work where I shall be posted and for the better interest of OFDC Ltd. without any obstacle and hesitation.

I do hereby declare that, all the information given in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature shall be liable for rejection.

Place:

Date:

Signature of Applicant.