

## APPLICATION FORMAT



1. **Post Applied** for (in Block Letters) : \_\_\_\_\_ **Level** \_\_\_\_\_

2. Name in full (In Block letters) : \_\_\_\_\_

3. Father's Name : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_

5. Community : \_\_\_\_\_  
( SC/ ST/OBC/PH/ Un-Reserved ). Please attach certificate)



6. Religion : \_\_\_\_\_ Whether belong to Minority: Yes/No (Please tick)

7. Correspondence Address : \_\_\_\_\_  
(In Block letters) \_\_\_\_\_  
\_\_\_\_\_

8. Contact No; Mobile : \_\_\_\_\_

Telephone : (O) \_\_\_\_\_ (R) \_\_\_\_\_

Fax : \_\_\_\_\_ E-mail \_\_\_\_\_

9. Qualifications (Academic & Professional) : (Please attach proof)

Exam passed	Year of passing	Name of the Inst/University	Max marks	Marks obtained	% of marks

10. Name of the Present Organization : \_\_\_\_\_

Please mark ( ✓ ) in appropriate box below

Govt (Central/State)		PSU		Autonomous bodies		Others	
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:2:



11. Experience Details (**Post qualification only**)

Name & address of employer	Post held	From	To	Pay scale & gross emoluments	Nature of experience (attach separate sheet if required)

12. Total post qualification work experience : \_\_\_\_\_ years \_\_\_\_\_ months (Please attach proof)

13. Details of Computer proficiency \_\_\_\_\_

14. Have you applied earlier in HSCC during last two years : Yes/No

If yes,

a. Post applied for

b. Month & Year

c. whether attended interview

Yes/No

15. Have you worked earlier with HSCC : Yes/No

If yes, please specify, period From \_\_\_\_\_ to \_\_\_\_\_

Last post held : \_\_\_\_\_

16. Do you have any relative working with HSCC : Yes/No

If yes, please specify, Name & Designation :

:3:



17. Do you know anyone in HSCC under whom you have worked earlier in any organization : Yes/No

If yes, Name of the HSCC employee under whom you have worked :

Name of the organization

18. Achievement, if any : \_\_\_\_\_  
:

19. Other relevant information, if any : \_\_\_\_\_

20. List of Enclosures (Please mark (✓))

- i. 10<sup>th</sup> certificate
- ii. 12<sup>th</sup> certificate
- iii. Degree certificate + mark sheet
- iv. Professional qualification certificate(s) + mark sheet
- v. Proof of experience
- vi. Salary certificate
- viii. Caste certificate
- ix. Any other \_\_\_\_\_

### Verification

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

\_\_\_\_\_  
Signature of the Candidate

Place :

Date :