



**THE SINGARENI COLLIERIES COMPANY LIMITED**  
**(A Government Company)**  
**Kothagudem Collieries (PO)-507101, Bhadradri Kothagudem Dist.**  
**Telangana State**  
**CIN: U10102TG1920SGC000571,**  
**Phone: 08744-249992, e-mail:per\_rct@scclmines.com; Website:www.scclmines.com**

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The Singareni Collieries Company Limited, the turn around marvel of Indian Coal Mining Industry, is redefining excellence. This is the Golden Chance to prove your mettle as we move along meeting new challenges and seeking opportunities. Our tradition of strengths in having the finest Mining Technology at our **20 Opencast Mines and 25 Under Ground Mines** is being geared up by increased usage of IT and serviced by Workshops, Stores & Coal Handling Plants, adopting the best operational & maintenance systems. Our quest for excellence with emphasis on Safety, Quality & Highest Productivity continues. The Singareni Collieries company Limited (SCCL) is also engaged in Power Generation and Consultancy works apart from Coal Mining.

**Coal Mining operations are spread in Godavari Valley Coal Field spread over 6 districts of Telangana State Viz. Asifabad Komaram Bheem, Mancherial, Peddapalli, Prof. Jayashankar-Bhupalpalli, Bhadradri – Kothagudem and Khammam and further 2 Coal blocks (Naini and New Patrapara) are allotted to SCCL in Talcher Coal field in the Odisha State for which pre-mining operations are in progress.**

The Singareni Collieries Company Ltd, with a History of over 130 years is moving ahead to retain leadership by being proactive in order to meet the market challenges even while promoting better client relationships.

**During the last Financial Year 2019-2020 SCCL has achieved 64.04 MT and planning to achieve 70 MT by adopting new technologies such as Continuous Miner, Long Wall, Bolter Miner in deep Underground mines.**

Welcome and be a part of Singareni family



**ONE FAMILY.. ONE VISION.. ONE MISSION..  
THE SPIRIT OF SINGARENI  
THE SINGARENI COLLIERIES COMPANY LIMITED  
(A Government Company)  
KOTHAGUDEM COLLIERIES-507 101,  
BHADRADRI DIST, TELANGANA STATE.**

**EMPLOYMENT NOTIFICATION NO. 02/2021**

**DATED: 19.02.2021.**

**FOR THE FOLLOWING POST, CANDIDATES HAVE TO SUBMIT ONLINE APPLICATION ONLY.**

01	Discipline, Description & No. of posts	<b>ADVISOR (LEGAL) -01 post (On consolidated pay)</b>
02	Age Limit	Legal Professional preferably above 50 years
03	Qualification and percentage of Marks	LLB/BL with 60% marks
04	Experience	Retired Judicial Officers of the rank of District Judge/Addl. District Judge <b>OR</b>
		Officers who are working or retired at Senior Management level of Govt/Public Sector/Private organizations having 20-30 years post qualification experience in Law Department. <b>OR</b>
		Minimum of 20-30 years post-qualification experience as a Legal Practitioner in Corporate/Civil/Criminal/Taxation/Industrial Law/Estates/Service matters etc
05	Pay scale	Consolidated pay of Rs. 2.00 lakhs Per Month with conveyance facility
06	Term of appointment	02 years (On Contract Basis)
07	Mode of selection	Interview
<b>Note:</b>	<b>Management reserves its right to restrict the candidates to 10 and to relax minimum eligibility criteria based on the merits of the candidates.</b>	

**NOTE:**

- a) Candidates working in Government/PSUs applying for the above post should submit their candidature through proper channel or submit No Objection Certificate' at the time of Interview or bring a Certificate from the Employer regarding their permission to attend for Interview.
- b) Proof of Pay (latest Salary Certificate from the employer).

**Steps to be followed for submitting online application for the above posts:**

<b>i.</b>	Visit SCCL web site <a href="http://www.scclmines.com">http://www.scclmines.com</a>
<b>ii</b>	Click on "careers" link available on homepage.
<b>iii.</b>	Submission of Online applications will start from <b>19.02.2021 at 04.00PM</b> onwards.
<b>iv.</b>	ONLINE Application can be submitted upto <b>5.00 PM on 26.02.2021</b> (website closure).
<b>v.</b>	Candidates have to take a print of the ONLINE Application Form after successful submission of data.
<b>vi.</b>	Upload all details of the Candidates in the respective Columns of Online Application form. The details once entered, cannot be altered at a later date. Submission of any false or incorrect information or suppression of any factual information at any stage by the candidate is liable for disqualification of his candidature.
<b>vii.</b>	Candidates have to submit one application only for eligible post. More than one application received for same post will be rejected. Candidates are advised not to change their Mobile Number, <b>E mail ID</b> and photo given in the online application format till completion of selection process.
<b>viii.</b>	The candidates who possess requisite qualification may apply On-line by satisfying themselves about the terms and conditions of this recruitment on Contract basis
<b>ix</b>	The printed form of the application signed by the candidate enclosing therewith copies of the following certificates to be sent to the address given below: <ul style="list-style-type: none"> <li>a. SSC or its equivalent certificate in proof of Age.</li> <li>b. Latest Caste/Category certificate in case of SC/ST/BC candidates</li> <li>c. Educational qualifications</li> <li>d. Experience certificate</li> <li>e. Marks Memos</li> <li>f. Latest Salary Certificate (if employed elsewhere)</li> <li>g. Two latest passport size photographs</li> <li>h. No objection certificate from the employer or certificate from the employer regarding permission to attend the interview.</li> <li>i. School Study certificate to ascertain Local status</li> </ul>

**Hard copies of applications together with enclosures as mentioned in under column No. IX should be sent to the Director (PA&W), The Singareni Collieries Company Limited, Head Office, Kothagudem 507 101, Bhadradi Kothagudem Dist. Telangana State, only by POST/COURIER to reach on or before 03.03.2021 at 5.00PM super scribing the application registration number and name of the post on the envelop.**

The application should be sent through proper channel, or submit NOC or certificate from the employer by the candidates working in Public sector/Govt. organizations. In case, application is sent without supporting documents, the same will be rejected.

Candidates shall invariably submit their e-mail address and mobile number for correspondence/contacts.

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**SELECTION PROCESS:**

- The applications of candidates will be shortlisted based on qualification/experience/ special credentials.
- Short listed candidates who are found eligible based on ONLINE application data and documents submitted along with print application will be called for Interview. After short listing, Interview letters will be uploaded in SCCL website and intimation to attend Interview will be sent to their Registered E-mail ID/SMS through Mobile. Candidates are advised to submit their E-mail ID/Mobile number without fail.
- The Merit List of the candidates who attended interview will be displayed on SCCL website for information of candidates in due course of time.
- Appointment of selected candidate will be subject to being medically FIT and they will be required to undergo medical examination by Company Medical Officer/Board constituted for the purpose prior to being appointed after selection.
- Candidates are advised to visit SCCL website for latest updates.

**OTHER TERMS & CONDITIONS AND GENERAL INFORMATION:**

- Only Indian Nationals are eligible for apply.
- While applying, the candidates should enter their full name as it appears in the Matriculation/Secondary certificate.
- Candidates called for interview should produce all original documents such as educational qualifications, Caste (if applicable) experience, salary certificates and NOC/Permission letter to attend interview from the employer, at the time of interview, failing which they will not be permitted to appear for the interview.
- Mere fulfilling of the minimum qualifications and experience will not vest any right in candidates for being called for interview. Depending on response and requirement, the Management reserves the right to raise/relax/cancel/modify/after the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of Management to call the candidates for selection shall be final. No interim correspondence will be entertained.
- Interested candidates meeting the notified requirements may apply **ONLINE** in the format available in the careers page of **SCCL website – [www.scclmines.com](http://www.scclmines.com)** prescribed for the post on or before **26.02.2021** and submit their application (hard copy) along with the copies of certificates & affixing recent passport size photograph to **“The DIRECTOR (PA&W), The Singareni Collieries company Limited, Head Office, Kothagudem – 507 101, Bhadradi Kothagudem Dist. Telangana State so as to reach his office on or before 03.03.2021 by Post/Courier.** Applications not in prescribed format or without supporting documents for Age, Qualifications, Experience, Pay, Caste (if applicable) etc., or sent through any other modes viz., email, fax, by hand etc., or received after closing date for receipt of applications shall be summarily rejected.

- Online application shall be submitted from **19.02.2021 to 26.02.2021** by 5.00 PM. Hard copies of Applications shall be submitted on or before i.e., **03.03.2021 by 5.00 PM**. Application in any other format than prescribed OR incomplete, OR applications received after the stipulated date will be summarily rejected. Delays in transit, and applications without relevant enclosures would be rejected without assigning any reason.
- Any appointment (either permanent/temporary) made by the Company is governed by the policy of the company in vogue and amended from time to time as per approvals.
- Court of Jurisdiction for any dispute will be at Hyderabad.

The Management reserves the right to change any condition(s) stipulated in the notification without giving further notification. In all matters relating to eligibility criteria, acceptance or rejection of the application at any stage if it is found that there has been a wrong admission of facts or in processing the application, the decision of the management will be final and binding on the candidates and no enquiry or correspondence will be entertained.

#### **CONTACT NOS.**

Corporate Office (Kothagudem) : 08744-249992  
 (Recruitment Cell)  
 SCCL website : [www.scclmines.com](http://www.scclmines.com)

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#### **GENERAL INFORMATION:**

1. On selection, the selected candidate has to produce the following Original Certificates invariably during verification of Certificates :
  - a) **Study Certificates from Class 1<sup>st</sup> TO 7<sup>th</sup> - to ascertain Local status**
  - b) **SSC/Its equivalent - for Proof of Date of Birth.**
  - c) **All Qualifying Certificates for the post (Memo of Marks + Provisional / Original Degree).**
  - d) **Latest Caste Certificate issued by the Competent Authority not earlier than six months from date of the Circular**
  - e) **Experience Certificate or NOC and Salary Certificate.**
  - f) **I.D. Proof mentioned in the online application.**
  - g) **If employed in Govt. Services, Relieving Letter from the HOD of the respective Department.**
  - h) **Copy of signed online application data sheet.**
2. SCCL Management shall not hold responsibility for any interruption of website due to technical snag.

3. Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be debarred permanently from any selection held by the SCCL.

METHOD OF SELECTION FOR THE ABOVE POST: **PERSONAL INTERVIEW.**

**The selections made with this Circular will be kept in 'live rolls for a period of THREE MONTHS from the date of selection'.**

The decision of SCCL in all aspects and all respects pertaining to the application and its acceptance or rejection, as the case may be, conduct of Interview and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects. SCCL reserves its right to alter and modify terms and conditions laid down in the Notification for conducting the various stages up to selection, duly intimating details thereof through SCCL Website, as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by SCCL at any stage.

**CHAIRMAN & MANAGING DIRECTOR**