

Kerala Traders Welfare Board

Thiruvananthapuram

No.TWB/RCR/01/2021

February 15, 2021

Notification

Applications are invited online only from qualified candidates for selection to the undermentioned post in Kerala Traders Welfare Board, Thiruvananthapuram. Applications must be submitted online only through the official website of the Centre for Management Development (www.cmdkerala.net).

Organisation	:	Kerala Traders Welfare Board
Name of Posts	:	(1) Driver (Post Code: TWB/01/21) (2) Office Attendant (Post Code: TWB/02/21)
Scale of Pay	:	(1) Driver – 18000-41500 (2) Office Attendant – 16500-35700
Number of Vacancies	:	(1) Driver – 1 (2) Office Attendant – 1
Method of Appointment	:	Direct Recruitment
Age Limit	:	18-36 (as on 01.02.2021)
Qualifications	:	

(1) Driver

- 1) Pass in Standard VII (New) OR Equivalent qualification
- 2) Must possess a Motor Driving Licence (LDV Licence) of at least three years standing. (The Driving Licence should be current at all stages of selection, viz, on the date of application, the last date for receipt of applications, practical test and interview).
- 3) Proficiency in driving Light Duty Vehicle (To be proved at a Skill Assessment Process).
- 4) Medical Fitness
 - (i) Ear: Hearing should be perfect.
 - (ii) Eye: (Both the Eyes) Distant Vision - 6/6
snellen Near Vision - 0.5 snellen Colour Vision - Normal Night Blindness – Nil
 - (iii) Muscles and joints – No Paralysis and all Joints with free movements.

(iv) Nervous System – Perfectly normal and free from any infectious diseases.

5) Minimum 5 years' experience in similar positions in Govt./Semi Govt./Autonomous Institutions/Welfare Boards

(2) Office Attendant

- 1) Pass in SSLC or its equivalent examination
- 2) Minimum 5 years' experience in similar positions in Govt./Semi Govt./Autonomous Institutions/Welfare Boards

Note: Candidates who claim equivalent qualifications instead of qualification mentioned in the Notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

Mode of Submitting Application : online application submission through the website of Centre for Management Development (www.cmdkerala.net) only.

Application Fee : Rs.400/- (Rupees four hundred only)

Important Dates :

- (a) Starting Date for Online Submission of Applications: 15.02.2021 (9.00 am IST)
- (b) Closing Date for Online Submission of Applications: 01.03.2021 (5.00 pm IST)
- (c) Tentative date for Written Test: 14.03.2021
- (d) Tentative date for Interview: 26.03.2021

Note: It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.

Kerala Traders Welfare Board reserves the right to shortlist only a limited number of candidates for test/skill assessment/interview, as the case may be for the post, based on their qualification and experience.

Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. Kerala Traders Welfare Board reserves the right to fill or not fill the post advertised.

**Sd/-
Chief Executive Officer**