

INTERVIEWS FOR VACANCIES OF ADMINISTRATIVE STAFF **IMPORTANT INSTRUCTIONS FOR THE CANDIDATES**

(a) Please download the Application Form, fill all entries and send by hand/post alongwith **DD of Rs 100/- in favour of Army Public School Bareilly by 01 Mar 2021 (incomplete applications will be rejected).** The interviews for Administrative staff will be held at Army Public School Bareilly in the second week of Mar 2021 and the same will be intimated through call letters. Also the same will be uploaded in school website.

(b) Candidates must enclose Self Addressed Registered Envelop duly affixed with postage stamp of Rs 42/- alongwith Application Form for dispatch of interview call letter.

(c) Candidates are requested to fill the application form correctly, mention their telephone numbers (active) and attach photocopies of all educational documents, valid experience certificates duly signed by the Principal of school (School's affiliation number/code must be written)

(d) The Call letters for interview will be dispatched through speed post. You may also download your call letter from school website (www.armypublicschoolbly.com), if not delivered timely to you by Speed post.

(e) Bring one set of photocopies of all certificate (Marksheet and degree/diploma certificates of graduation, post graduation & experience) alongwith originals at the time of interview.

(f) For any query, please dial: 0581-2421489 (8.30 AM to 3.00 PM) and visit school website (www.armypublicschoolbly.com) frequently to check updates.

APPLICATION FORM FOR THE POST OF ADMINISTRATIVE STAFF **IN ARMY PUBLIC SCHOOL BAREILLY**

Please paste recent passport size colour photograph. Do not staple

Application for the Post of _____

DETAILS OF BANK DRAFT: Rs 100/- in favour of Army Public School Bareilly

Bank DD No _____ Bank Name & Date _____

1. PERSONAL DATA:

(a) Name in full (Block letters) _____

(b) Son/Daughter/wife of _____

(c) Date of Birth _____

(d) Nationality _____

(e) State _____

(f) Address _____

(g) Contact Details:

Landline No (with STD Code) _____ Mob No _____

(h) Email ID (**In Block Letters**) _____

2. PRESENT / PREVIOUS OCCUPATION:

(a) Designation of Post _____

(b) Name and Address of Institution /Organization _____

(c) Designation of superior In charge _____

(d) Contact No of superior (for verification, if need be) _____

(e) Period of notice you will have to give, if selected? _____

(f) What Salary are you drawing? _____

3. FAMILY LIFE:

(a) Marital status _____ Single / Married /Widowed

(b) If Married / Widowed _____ Name & occupation of spouse _____

(c) No of children with age and sex _____

4. EDUCATIONAL RECORDS: Give details of all exams starting from Secondary Schools onwards.

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of university/Board/Institute

Graduation / Post Graduation through correspondence or regular. _____

13. Give names of two references, which should know well personally and have an intimate knowledge of your work (not relatives)

(a) Name: _____
Address _____

(b) _____
Address _____

AGREEMENT

14. If Appointed:-

- (a) I agree to abide by the AWES Rule and Regulations for Army Public Schools.
- (b) I undertake to serve the school till the end of the final term, ie upto to the finalization of the results of the class taught or a period specified /fixed by the management.
- (c) I solemnly state the all the above particulars /statements are true to the best of my knowledge and belief.

Date: _____

(Signature of applicant)

IMPORTANT INSTRUCTIONS

Please download the Application Form, fill all entries and send by hand/post alongwith DD of **Rs 100/- in favour of Army Public School Bareilly** by **01 Mar 2021**. **No Applications will be accepted via e-mail**. Any queries, please dial: **0581-2421489 (8.30 AM to 3.00 PM)** and visit school website www.armypublicschoolbly.com frequently for latest updates.